

# Sunnyslope County Water District

## AGENDA

FEBRUARY 25, 2020

**CLOSED SESSION: 4:30 PM**

**SPECIAL BOARD MEETING: 5:15 PM**

District Office Board Room



3570 Airline Hwy., Hollister, CA

### Mission Statement:

*“Our Mission is to provide safe, reliable, and high quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

- 
- A. **CALL TO ORDER**
  - B. **ROLL CALL** – President James Parker, Vice-President Jerry Buzzetta, and Directors: Judi Johnson, Ann Ross, and Mike Alcorn.
  - C. **PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

### Closed Session

- D. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**
  - 1. Conference with Legal Counsel – Anticipated Litigation, Gov. Code § 54956.9(b): – One case.

### Regular Session

- E. **PLEDGE OF ALLEGIANCE**
- F. **REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**
- G. **APPROVAL OF AGENDA**
- H. **PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment <sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken.

**I. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda shall be moved to Item J, and treated as a matter of new business. The public may address the Board <sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes of the Regular Board Meeting of January 21, 2020.
2. Allowance of Claims for disbursements from January 14, 2020 through February 18, 2020.
3. Associate Engineer Monthly Status Report.
4. Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, and d. Investment Summary.
5. Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. General Manager Monthly Status Report.

**J. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board <sup>2</sup> on these items as the Board reviews each item.

1. Authorize the Purchase of the Office Building Solar Facility for \$64,202 and Approval of the Asset Purchase, Assignment, and Transfer Agreement (Not a project under CEQA per Article 20, Section 15378).
2. Receive and Discuss Six-Month Budget Review of District’s Financial Results from July 1, 2019 thru December 31, 2019. (Not a project under CEQA per Article 20, Section 15378).
3. Receive and Discuss Updated Employee Handbook, which Incorporates the UWUA, AFL-CIO Local 820 Agreement Dated June 18, 2019, and Including Changes Effective July 1, 2019. (Not a project under CEQA per Article 20, Section 15378).
4. ITEM PULLED. Will be brought back at the next Regular Meeting.
5. Consider Authorizing Board Members and General Manager to Attend the Association of California Water Agencies Conference (ACWA) and the ACWA/Joint Powers Insurance Authority (JPIA) Meeting May 4 – 8, 2020 in Monterey, California. (Not a project under CEQA per Article 20, Section 15378).
6. Consider Declaring the 1999 - Ford F350 Truck, 1996 – GMC 2500 Truck, 2009 – Chevy HD3500 Truck, and Haulmark 32ft Utility Trailer as Surplus Equipment and Authorize the General Manager to Sell the Equipment. (Not a project under CEQA per Article 20, Section 15378).

**K. STATUS REPORTS**

1. Governance Committee – (No meeting)
2. Water / Wastewater Committee – (No meeting)
3. Finance Committee – (No meeting)
4. Policy and Procedure Committee – (February 4th)
5. Personnel Committee – (No meeting)

6. Water Resources Association of San Benito County – (February 6th)

**L. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. Associate Engineer
4. Finance & HR Manager
5. Water/Wastewater Superintendent
6. General Manager

**M. FUTURE AGENDA ITEMS** – Proposed amendments to Policy # 8100-8130 Purchasing Policy, Policy # 8510-8520 Disposal of Surplus Property or Equipment Policy, and Policy # 8600 Reserve Policy.

**N. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

*Next Regular Board Meeting* – March 17, 2020 @ 5:15 p.m., District Office

**AGENDA DEADLINE: 12:00 p.m. March 10, 2020**

*Future Scheduled Committee Meetings*

Water Resources Agency – April (TBD), 2020 @ 4:00 PM

---

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review. Please step up to and speak at the podium.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.