Sunnyslope County Water District Duties of Members of the Board of Directors

7055: Duties of Members of the Board of Directors

- **7055.1** Directors shall thoroughly prepare themselves to discuss agenda items at meetings of the Board of Directors. Information may be requested from staff before the meeting.
 - **A.** Information exchanged before meetings shall be distributed through the General Manager, and all Directors will receive all information being distributed.
 - **B.** Copies of information exchanged before meetings shall be available at the meeting for members of the public in attendance, and shall also be provided to anyone not present upon their request.
- **7055.2** Directors shall at all times conduct themselves with courtesy to each other, to staff, and to members of the public present at Board meetings.
- **7055.3** Directors shall defer to the chairperson for conduct of meetings of the Board, but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.
- **7055.4** Directors may request to make, for inclusion into minutes, brief comments pertinent to an agenda item only at the meeting that item is discussed (including, if desired, a position on abstention or dissenting vote).
- **4050.5** Directors shall abstain from participating in consideration on any item involving a personal or financial conflict of interest. Unless such a conflict of interest exists, however, Directors should not abstain from the Board's decision-making responsibilities.
- **4050.6** Requests by individual Directors for substantive information and/or research from District staff will be channeled through the General Manager.

Policy Approved:	August 11, 2011
	Date