



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

MARCH 16, 2021

Regular Board Meeting - 5:15PM

Closed Session - 4:45PM

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://zoom.us/j/98588482095?pwd=N1BOQnB1NG96NzYcjNFbk1CeWR3UT09>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 900-9128 and when prompted enter Meeting ID: 985 8848 2095

Passcode: 760874

Regular Board Room attendance will NOT be available to the public.

Any members of the public requiring special accommodations may call the District office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."*

#### A. CALL TO ORDER - ROLL CALL

President Buzzetta\_\_\_\_\_, Vice-President Parker\_\_\_\_\_

Director Johnson\_\_\_\_\_, Director Ross\_\_\_\_\_, and Director Alcorn\_\_\_\_\_.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

## CLOSED SESSION

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

**1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):**

- a. *County of San Benito vs. SSCWD*, San Benito County Superior Court Case No. CU-20-00068
- b. *Williams v. City of Hollister et al.*, San Benito County Superior Court Case No. CU-20-0020378u89

## REGULAR SESSION

**D. PLEDGE OF ALLEGIANCE**

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

**F. APPROVAL OF AGENDA**

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

- H. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports, and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approval of Minutes of the Regular Board Meeting of February 16, 2021. (Pages 1-11)
2. Allowance of Claims for disbursements from February 1, 2021 through February 28, 2021. (Pages 12-14)
3. Receive Associate Engineer Monthly Status Report. (Page 15-16)
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves. (Pages 17-32)

5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement. (Pages 33-39)
6. Receive General Manager Monthly Status Report. (Pages 40-41)

**I. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item.

1. Award the Ridgemark Wastewater Collection System CCTV Inspection and Assessment Project FY20-21 to Able Septic Tank for an Amount Not to Exceed \$133,300 and Authorize the General Manager to Execute a Project Contract. [Associate Engineer, Rob Hillebrecht] (Pages 42-81)
2. Receive and Discuss Six-Month Budget Review of District’s Financial Results from July 1, 2020 thru December 31, 2020. [Finance & Human Resource Manager, Travis Foster] (Pages 82-102)

**J. STATUS REPORTS**

1. Governance Committee – (No meeting)
2. Water / Wastewater Committee – (No meeting)
3. Finance Committee – (Meeting held March 10, 2021: Budget Status Review of Fiscal 2<sup>nd</sup> Quarter)
4. Policy and Procedure Committee – (No meeting)
5. Personnel Committee – (No Meeting)
6. Water Resources Association of San Benito County – (No Meeting)

**K. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – COVID 19 Updated (Oral Report), SGMA TAC Report (Oral Report)

**L. FUTURE AGENDA ITEMS**

1. Consider Proclaiming May 2020, as “Water Awareness Month” – April 2021
2. Receive and Adopt the Urban Water Management Plan Update – June 2021

**M. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

# Next Regular Board Meeting – April 20, 2021 @ 5:15 p.m., District Office

**AGENDA DEADLINE: April 14, 2021 @ 12:00 p.m.**

## Future Scheduled Committee Meetings

Water Resources Agency – April 1, 2021 @ 4:00 PM

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.