# Sunnyslope County Water District
## BOARD OF DIRECTORS
## REGULAR MEETING

**District Office Board Room/Teleconference** **3570 Airline Hwy., Hollister, CA**

# NOTICE & AGENDA

NOVEMBER 17, 2026
Regularly Scheduled Board Meeting - 5:15PM
Closed Session – 4:30PM

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

https://us06web.zoom.us/j/85679568962?pwd=1YIYEzJlVy8b0XRgdwRubdAGC587ah.1
Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 856 7956 8962
Dial in Passcode: 421242

ADDITIONAL INSTRUCTIONS TO JOIN MEETING

https://us06web.zoom.us/meetings/85679568962/invitations?signature=whIJgIElyPEMkSMIdT1Q8Ols-a2i02yKau3XIZHhSc0

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodation may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

## *Mission Statement:*

*"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."*

**A. CALL TO ORDER - ROLL CALL**

President Alcorn _____, Vice President Martinez _____, Director Buzzetta _____, Director Brown _____, and Director Perez-Kenny _____.

**B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – When agendized, members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

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## CLOSED SESSION @ 4:30PM

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS**:

1. **Public Employee Performance Review (§ 54957)** – Title: General Manager

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## REGULAR SESSION @ 5:15PM

**D. PLEDGE OF ALLEGIANCE**

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:**

1. **Employee & Personnel Committee – Closed Session, November 11th**
2. **Regular Board Meeting – Closed Session, November 17th**

**F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

**G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment[1] on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a "Speaker Card" and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the "hand-raise" feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

**H. CONSENT AGENDA –** Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board[2] on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
   - Regular Board Meeting – October 27, 2026 (page 1)

2. Receive and Accept Allowance of Claims for Disbursements from October 1, 2026 Through October 31, 2026 (page 9)

3. Receive and Accept Engineering Services Monthly Status Report (page 12)

4. Receive and Accept Finance Manager Monthly Status Reports:
   a) Narrative Report (page 15)
   b) Operation Summary (page 24)
   c) Statement of Income (page 27)
   d) Investment Summary (page 29)
   e) Board Designated Reserves (page 30)

5. Receive and Accept Superintendent Monthly Status Reports:
   a) Maintenance (page 31)
   b) City Meter Reading (page 37)
   c) Groundwater Level Measurement (page 38)

6. Receive and Accept General Manager Monthly Status Report (page 39)

**I. NEW BUSINESS –** The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board[2] on these items as the Board reviews each item when directed to do so.

1. Authorize The President To Sign The Agreement For Water Facilities And Service For The Fulton Way Tract No. 358 Development As Amended. (Mit Neg Dec Certified By San Benito County Planning Commission). *Item held over from October 27th meeting for further discussion.* (page 40)

2. Authorize the General Manager to Make Repairs To Well #7 for a Total Cost Not to Exceed $50,000 (CEQA Categorically Exempt 15301 (d)). (page 66)

3. Approve A 5% General Manager Incentive Pay In An Amount Not To Exceed $10,205. (page 74)

**J. STATUS REPORT**

1. Governance Committee (MA, DB) – (Meeting Held August 12)
2. Water / Wastewater Committee (DB, OM) – (No Meeting)
3. Finance Committee (MA, JB) – (Meeting Held October 14)
4. Policy and Procedure Committee (JB, AP-K)– (No Meeting)
5. Employee and Personnel Committee (DB, MA) – (Meeting Held October 9 and October 23)
6. Water Resources Association of San Benito County (OM, Alt. DB) – (No Meeting)
7. Architectural Steering Committee (DB, AP-K) – (Meeting Held October 8)

**K. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

**L. FUTURE AGENDA ITEMS**

1. December 15th Public Hearing to accept public input and tabulate protests for Ridgemark sewer flat-rate proposal and rate model adoption.
2. December 15th the Board will conclude the meeting by administering the Oath of Office and seating board members for the 2027 calendar year. This agenda item will also include appointing a new President and Vice President for the 2027 calendar year and the board will set and approve the regular meeting calendar for the 2027.
3. December 15th the Board will consider extending the employment contract for the General Manager.
4. District #2 Board Member recruitment is ongoing, and Appointment will be considered when timely applications have been received.

5. January 26th, 2027 the Board President will make Board committee appointments.

## M. ADJOURNMENT

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

Next Regular Board Meeting – November 17, 2026 @ 5:15 p.m., District Admin Office

***AGENDA DEADLINE:*** **November 11 @ 12:00 p.m.**

## Future Scheduled Committee Meetings

Water Resources Association of San Benito County – TBD

[1] The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.
[2] The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.