



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

FEBRUARY 15, 2022

Regular Board Meeting - 5:15PM

AS AUTHORIZED BY THE STATE OF CALIFORNIA EXECUTIVE ORDER N-08-21 THE SSCWD UNANIMOUSLY APPROVED THE USE OF VIRTUAL MEETING ACCESS. PUBLIC ACCESS TO DISTRICT MEETINGS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://zoom.us/j/94351443777?pwd=bjVleGdCQVhQa1dSWldhNmt4SDIUdz09>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 900-9128 and when prompted enter Meeting ID: 943 5144 3777

Passcode: 130559

COVID PROTECTION GUIDELINES

Per the San Benito County meeting guidelines all attendees must comply and wear a face covering if not fully vaccinated. If providing proof of vaccination attendees will not need to wear a face covering. Virtual meeting access will continue to be provided until further determined by the District Board; All attendees must comply with any other rules of procedures/instructions announced by the Board of Directors or as directed by Staff. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Buzzetta _____, Vice-President Brown _____,

Director Parker _____, Director Alcorn _____, and Director Mauro _____.

REGULAR SESSION

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

D. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. No actions may be taken by the Board during the public comment period.

E. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of January 18, 2022. (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from January 1, 2022 through January 31, 2022. (page 8)
3. Receive and Accept Associate Engineer Monthly Status Report. (page 12)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 15)
 - b) Operation Summary (page 21)
 - c) Statement of Income (page 24)
 - d) Investment Summary (page 26)
 - e) Board Designated Reserves (page 27)

5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 30)
 - b) City Meter Reading (page 36)
 - c) Groundwater Level Measurement (page 37)
6. Receive and Accept General Manager Monthly Status Report. (page 38)
7. Approval of Resolution No. 569 of the Board of Directors of the Sunnyslope County Water District – Hollister California Proclaiming a Local Emergency, Ratifying the State of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. Resolution No. 569 attached. (Not a project under CEQA per Article 20, Section 15378) (page 40)

F. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Consider Adoption of Resolution No. 570 Ordering a District Election, Requesting the County of San Benito to Conduct the Election, and Authorizing Payment for the Cost of the Election to be budgeted at \$60,000. (Not a Project Under CEQA per Article 20, Section 15378). (page 45)
2. Approve and Authorize the General Manger to Execute a Contact for Professional Services with Raftelis Financial Consultants for the Development of Water and Sewer Rates, Capacity Fee Studies and Provide Water and Sewer Financial Plans for an Amount not to Exceed \$84,502. (Not a Project Under CEQA per Article 20, Section 15378). (page 52)
3. Authorize the General Manager to Increase the SCADA Conversion Project Budget by \$50,000, Raising the Not to Exceed budged from \$77,000 to \$127,000. (Not a Project Under CEQA per Article 20, Section 15378). (page 62)

G. STATUS REPORTS

1. Governance Committee – (No Meeting)
2. Water / Wastewater Committee – (No Meeting)
3. Finance Committee – (No Meeting)
4. Policy and Procedure Committee – (No Meeting)

5. Personnel Committee – (No Meeting)
6. Water Resources Association of San Benito County – (Meeting Held February 3, 2022 @ 4:00pm)
7. AB1234 Ethics and Brown Act Training – (Training Held January 28, 2022)
8. AB1825 Harrassment – (Training Held February 4, 2022)

H. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – 2022 Water Rate Update (Oral Report), COVID 19 Update (Oral Report)

I. FUTURE AGENDA ITEMS

J. ADJOURNMENT

Upon request, Sunnyslope County Water District (SCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – March 15, 2022 @ 5:15 p.m., District Office

AGENDA DEADLINE: March 9, 2022 @ 12:00 p.m.

Water Resources Association of San Benito County – April 7th, 2022 @ 4pm
Governance Committee – TBD

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.