

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
December 17th, 2024

A. CALL TO ORDER: The meeting was called to order at 5:17 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Director Dee Brown (DB), Director Jerry Buzzetta (JB), Director Michael Alcorn (MA).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: No Closed Session Items.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. None

D. PLEDGE OF ALLEGIANCE: Director Brown led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. **November 19, 2024, Regular Meeting- Public Employee Performance Review (§ 54957)**
Closed session noticed at last month's meeting was recessed and then continued to the end of the regularly scheduled board meeting on November 19th, 2024. No reportable action taken.

F. APPROVAL OF AGENDA: President Mauro requested a motion to approve the agenda. Director Brown motioned to approve the agenda, seconded by Director Alcorn, for which President Mauro took a roll call vote as follows: (DB), yes; (MA), yes; (JB), yes; and (EM), yes; the motion carried 4-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. Julian Rogers, President of Best Roads Mutual Water Company, expressed his gratitude to the Board and Sunnyslope staff for their efforts in the consolidation process.

Staff Present for Open Session: In Person: General Manager/Secretary Drew A. Lander, Executive Assistant/Stenographer Madison Koester, Principal Engineer Robert Hillebrecht, Assistant Finance Manager Dana Sullivan, Water/Wastewater Superintendent Jose Rodriguez.

H. CONSENT AGENDA:

1. Approval of Minutes for:
Regular Board Meeting of November 19th, 2024.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of November 1, 2024 through November 30, 2024, totaling \$1,666,418.57 which includes \$298,648.22 for payments to vendors, \$443,138.11 for Payroll, \$465,044.15 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$812.45 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
11/1/2024	JN00679	Net Pay	72,483.89
11/1/2024	JN00679	Total Tax	18,701.00
11/4/2024	53134	A Tool Shed	1,008.45

11/4/2024	53135	Ace Hardware (Johnson Lumber Co.)	58.96
11/4/2024	53136	Amazon Capital Services	307.30
11/4/2024	53137	Auto Tech Service Center, Inc.	230.00
11/4/2024	53138	Brenntag Pacific, Inc.	12,410.19
11/4/2024	53139	Central Ag Supply LLC	1,151.22
11/4/2024	53140	Clean Brothers	150.00
11/4/2024	53141	Extreme Air, Inc.	1,090.00
11/4/2024	53142	Grainger, Inc.	955.76
11/4/2024	53143	Mission Uniform Service	391.73
11/4/2024	53144	Petty Cash	44.77
11/4/2024	53145	San Benito County Water District	397.25
11/4/2024	53146	San Benito County Water District	458,378.39
11/4/2024	53148	USA Blue Book	461.98
11/5/2024	53056	CENTURY COMMUNITIES OF CA LLC.,	214.43
11/5/2024	ACH2988	Principal	3,440.25
11/6/2024	ACH2989	Sterling Administration Health	169.75
11/6/2024	ACH2990	P G & E	56,362.05
11/7/2024	ACH2991	iCloud	13,968.95
11/12/2024	53149	A-1 Services	504.00
11/12/2024	53150	ACC Business	1,331.84
11/12/2024	53151	Ace Hardware (Johnson Lumber Co.)	532.03
11/12/2024	53152	Auto Tech Service Center, Inc.	2,020.00
11/12/2024	53153	Bazilio Hernandez	78.25
11/12/2024	53154	Brenntag Pacific, Inc.	15,662.47
11/12/2024	53155	Brigantino Irrigation	381.30
11/12/2024	53156	Calcon System, Inc.	4,926.50
11/12/2024	53157	Central Ag Supply LLC	533.36
11/12/2024	53158	City of Hollister-Finance Dept	465,044.15
11/12/2024	53159	City of Hollister-Finance Dept	147,915.00
11/12/2024	53159	City of Hollister-Finance Dept Reversal	-147,915.00
11/12/2024	53160	J M Electric	352.00
11/12/2024	53161	Mission Uniform Service	831.24
11/12/2024	53162	Rain for Rent	3,424.11
11/12/2024	53163	Recology San Benito County	357.64
11/12/2024	53164	Reliable Translations	410.58
11/12/2024	53165	San Benito County Water District	22,667.05
11/12/2024	53166	Simplot Grower Solutions	1,196.85
11/12/2024	53167	Streamline	5,340.00
11/12/2024	53168	Toro Petroleum Corp.	2,240.69
11/12/2024	53169	Trans Union LLC	169.46
11/12/2024	53170	Waste Resource Recovery, Inc.	250.00
11/13/2024	ACH2992	Sterling Administration Health	10.00
11/13/2024	ACH2993	Colonial Life	1,871.74
11/14/2024	ACH2994	CalPERS - Retirement	162.18
11/14/2024	ACH2995	CalPERS - Retirement	291.50
11/14/2024	ACH2996	CalPERS - Retirement	4,953.25
11/14/2024	ACH2997	CalPERS - Retirement	8,271.17
11/14/2024	ACH2998	Nationwide Retirements Solutions	9,273.55
11/14/2024	ACH2999	CalPERS - Retirement	9,304.79
11/15/2024	ACH3000	ADP	2,335.02
11/15/2024	JN00700	Net Pay	83,150.09
11/15/2024	JN00700	Total Tax	20,166.34
11/18/2024	51649	DENGZHI ZHANG & DANJIAN WANG	239.75

11/18/2024	53182	LENNAR HOMES OF CALIFORNIA LLC,	358.27
11/18/2024	ACH3001	CalPERS - Retirement	162.18
11/18/2024	ACH3002	CalPERS - Retirement	8,332.95
11/18/2024	ACH3003	Nationwide Retirements Solutions	9,273.57
11/18/2024	ACH3004	CalPERS - Retirement	10,263.18
11/18/2024	ACH3005	CalPERS - Health Insurance	31,832.66
11/19/2024	53183	Ace Hardware (Johnson Lumber Co.)	77.10
11/19/2024	53184	All American Mailing, Inc.	3,418.25
11/19/2024	53185	Amazon Capital Services	172.05
11/19/2024	53186	Atlas Copco Compressors LLC	7,884.95
11/19/2024	53187	Brenntag Pacific, Inc.	33,435.76
11/19/2024	53188	Calif. Dept. of Pesticide Regulation	270.00
11/19/2024	53189	CM Analytical, Inc.	18,058.75
11/19/2024	53190	De Lay & Laredo	2,379.50
11/19/2024	53191	EBCO Pest Control	75.00
11/19/2024	53192	Ferguson Enterprises, Inc.	91.20
11/19/2024	53193	Greenwood Chevrolet	45.89
11/19/2024	53194	Hach Company	1,041.80
11/19/2024	53195	ICON Cloud Solutions, LLC	291.16
11/19/2024	53196	Iconix Waterworks (US) Inc.	3,687.15
11/19/2024	53197	Independence Environmental Services, LLC	7,540.00
11/19/2024	53198	Quinn Company	326.22
11/19/2024	53199	Rain for Rent	1,189.30
11/19/2024	53200	Star Concrete	930.81
11/19/2024	53201	Toro Petroleum Corp.	75.53
11/19/2024	53202	U.S. Bank Corporate Payment Systems	4,480.54
11/19/2024	53203	USA Blue Book	1,141.56
11/19/2024	53204	UWUA Local 820	1,477.12
11/21/2024	53205	GRANITE ROCK,	280.17
11/22/2024	JN00702	Bank Activity Fees	43.85
11/25/2024	53206	A Tool Shed	1,008.45
11/25/2024	53207	Ace Hardware (Johnson Lumber Co.)	141.80
11/25/2024	53208	American Water Works Association (AWWA)	418.39
11/25/2024	53209	Brenntag Pacific, Inc.	4,437.93
11/25/2024	53210	Brigantino Irrigation	498.18
11/25/2024	53211	Calcon System, Inc.	4,500.00
11/25/2024	53212	Corbin Willits Systems, Inc. (MOM's)	162.00
11/25/2024	53213	exceedio	3,958.95
11/25/2024	53214	Grainger, Inc.	1,612.05
11/25/2024	53215	Hach Company	1,806.81
11/25/2024	53216	Hollister Auto Parts, Inc.	146.92
11/25/2024	53217	InfoSend	3,737.26
11/25/2024	53218	Interstate Battery System of San Jose Inc	297.04
11/25/2024	53219	John Smith Road Landfill	194.96
11/25/2024	53220	Mc Gilloway, Ray, Brown & Kaufman	5,400.00
11/25/2024	53221	Meter, Valve & Control	26,123.44
11/25/2024	53222	Mission Uniform Service	439.51
11/25/2024	53223	O'Reilly Auto Parts	6.48
11/25/2024	53224	Rain for Rent	553.98
11/25/2024	53225	Toro Petroleum Corp.	1,680.34
11/25/2024	53226	USA Blue Book	59.34
11/25/2024	53227	Waste Resource Recovery, Inc.	1,250.00
11/25/2024	ACH3006	Sterling Administration Health	38.02

11/25/2024	ACH3007	Sterling Administration Health	697.00
11/27/2024	ACH3008	CalPERS - Retirement	162.18
11/27/2024	ACH3009	CalPERS - Retirement	8,383.55
11/27/2024	ACH3010	CalPERS - Retirement	9,126.24
11/27/2024	JN00681	Net Pay	94,456.99
11/27/2024	JN00681	Total Tax	27,086.37
11/29/2024	ACH3011	Nationwide Retirements Solutions	8,738.70

-\$1,666,418.57

3. Receive Engineering Services Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. Groundwater Level Measurement, and c. City Meter Reading.
6. Receive General Manager Monthly Status Report.

President Mauro asked for public comment and upon receiving none, President Mauro requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Brown, for which President Mauro then took a roll call vote as follows: (DB), yes; (MA), yes; (JB), yes; and (EM) yes; the motion carried 4-0.

I. NEW BUSINESS:

- 1. Conduct A Swearing-In Ceremony For Newly Elected Board Member Jerry Buzzetta, To Fulfill Terms Of Service From December 2024 To November 2028. (Not A Project Under CEQA Per Article 20, Section 15378)**

General Manager Drew Lander conducted a swearing-in ceremony for Board Member Jerry Buzzetta, who ran unopposed and has been reelected to fulfill a new term from December 2024 to November 2028.

- 2. Take Appropriate Action To Elect A President And Vice-President Of The Board Of Directors, And President To Assign Director Duties To Standing District Committees For 2025. (Not A Project Under CEQA Per Article 20, Section 15378)**

General Manager/Secretary Lander stated that the Board of Directors annually elects one of the five Board of Directors to serve as the President of the Board and a second Director to serve as the Vice President of the Board. The President of the Board then assigns Directors to serve on the four standing committees, the Water Resources Agency, the Association of California Water Agency Joint Powers Insurance Authority, and to perform check signing responsibilities on behalf of the District. Director Ed Mauro served as President and Director James Parker served as Vice President for 2024.

Director Buzzetta nominated Director Alcorn as President. With Director Alcorn accepting the nomination, the motion was seconded by Director Brown. President Mauro then took a roll call vote as follows: (DB), yes; (MA), abstained; (JB) yes; and (EM) yes; the motion carried 3-0-1.

President Alcorn assumed his role as President by switching seats with former President Mauro and took over conducting the remainder of the meeting.

Director Brown nominated Director Buzzetta for Vice-President. With Director Buzzetta accepting the nomination, the motion was seconded by Director Mauro. President Alcorn

then took a roll call vote as follows: (JB), abstained; (DB), yes; (EM) yes; and (MA) yes; the motion carried 3-0-1.

President Alcorn requested until the January meeting to present committee assignments and check signing responsibilities for 2025. In the interim President Alcorn assigned alternates to take Director Parker's vacated committee responsibilities and agreed to remain as check signer until he presents new assignments.

- 3. Board Will Review The 2025 Calendar And Modify The Meeting Schedule For The Coming Year As Needed Beginning With Regularly Schedule Board Meetings To Be Scheduled On The 4th Tuesday Of The Month. Board Will Approve By Motion All Changes To The Calendar. (Not A Project Under CEQA Per Article 20, Section 15378)**

Director Buzzetta requested moving three meetings from the 4th Tuesday of the month to the 3rd to avoid holiday weeks; May 27th to May 20th, November 25th to November 18th and December 23rd to December 16th.

President Alcorn then asked for any public comment. Upon receiving no public comment, President Alcorn requested a motion to approve the item. Director Buzzetta made a motion to approve the 2025 board calendar with the requested changes. This motion was seconded by Director Mauro for which President Alcorn then took a roll call vote as follows: (JB), yes; (DB), yes; (EM) yes; and (MA), yes; the motion carried 4-0.

- 4. Direct The General Manager To Prepare And Publish The Necessary Notices To Solicit Qualified Applicants To Fill A Vacancy Of The Board Which Occurred December 6th, 2024, Per Policy 7080. (Not A Project Under CEQA Per Article 20, Section 15378).**

Director James Parker concluded his service on the Board, leaving a vacant board member position. In order to fill the vacancy, General Manager Lander recommends advertising the open position.

President Alcorn then asked for any public comment. Upon receiving no public comment, President Alcorn requested a motion to approve the item. Director Buzzetta made a motion to direct the General Manager to advertise the open Board position and set a special meeting for January 14th to be able to meet applicants and appoint the preferred candidate. This motion was seconded by Director Mauro for which President Alcorn then took a roll call vote as follows: (JB), yes; (DB), yes; (EM) yes; and (MA), yes; the motion carried 4-0.

- 5. Authorize The Board President To Sign A Resolution Of Recognition Honoring James Parker For Excellent Service To The Community Through His Service To The Board Of Sunnyslope County Water District, (Not A Project Under CEQA Per Article 20, Section 15378).**

General Manager Lander presented a resolution to the board as a recognition of the excellent service Director Parker has provided to the community in this time.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Brown made a motion to authorize the Board President to sign a resolution of recognition honoring James Parker for excellent service to the community through his service to the Board of Sunnyslope County Water District. This motion was seconded by Director Mauro for which President Alcorn then took a roll call vote as follows: (JB), yes; (DB), yes; (EM), yes; and (MA), yes; the motion carried 4-0.

- 6. Second Reading Of Ordinance No. 85 For The Adoption Of Rates Within The Gavilan Sewer Service Area. (Statutorily Exempt From CEQA As Defined By Article 18 California Code Of Regulations 15273 (a))**

General Manager Lander presented this item, bringing back Ordinance No. 85 for its second reading. There were no protests received, or changes made since the first reading of the ordinance.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Mauro made a motion to approve the second reading of Ordinance No. 85. This motion was seconded by Director Buzzetta for which President Alcorn then took a roll call vote as follows: (JB), yes; (DB), yes; (EM), yes; and (MA), yes; the motion carried 4-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting Held December 9th, 2024) Director Buzzetta presented on the Governance Committee meeting that was held on December 9th, 2024, at the San Benito County Water District and that he continues to feel dissatisfied with the rate of progress.
2. **Water/Wastewater Committee:** (No Meeting)
3. **Finance Committee:** (No Meeting)
4. **Policy and Procedure Committee:** (No Meeting.)
5. **Personnel Committee:** (No Meeting)
6. **Water Resources Association of San Benito County (WRA):** (Meeting December 5th, 2024- CANCELLED) Cancelled due to a quorum not being in attendance.

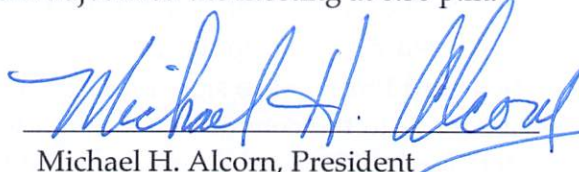
K. BOARD and STAFF REPORTS

1. **Directors:** Directors Alcorn, Mauro and Buzzetta reported that they attended the 2024 ACWA Fall Conference & Expo that was hosted in Palm Springs, CA from December 3rd-December 5th.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Lander reported that the district's antenna project has been completed and the current consolidations are going well without any notable issues. For the Best Roads' consolidation, a signature sheet is going to take the place of a 218-process due to the fact there is only 48 residents affected. Mr. Lander concluded his report by informing the board of the importance of grant funding for solar projects as PG&E rates are historically high.

L. **FUTURE AGENDA ITEMS:** Interview New Directors for Vacant Board Position, San Benito County Water District General Manager (Dana Jacobson) Presentation, Review District Goals.

M. **ADJOURNMENT:** President Alcorn adjourned the meeting at 6:30 p.m.

APPROVED BY THE BOARD:


Michael H. Alcorn, President

RESPECTFULLY SUBMITTED:


Drew A. Lander, Secretary