

**MINUTES**  
**Special Meeting of the Board of Directors**  
**of the**  
**SUNNYSLOPE COUNTY WATER DISTRICT**  
**June 8, 2021**

**A. CALL TO ORDER:** The meeting was called to order at 5:15 p.m. by President Buzzetta, as authorized by the State of California Executive Order N-25-20 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

**ROLL CALL: Present in Person:** President Jerry Buzzetta, Vice President James Parker, Director Alcorn, and Director Judi Johnson.

**B. PLEDGE OF ALLEGIANCE:** Director Parker led Directors and staff in the Pledge of Allegiance.

**C. APPROVAL OF AGENDA:** Upon a motion made to approve the agenda by Director Johnson, seconded by Director Alcorn, for which President Buzzetta (JB) then took a roll call vote as follows: Directors Alcorn, (MA), yes; Johnson (JJ), yes; Parker (JP), yes; and President Buzzetta (JB), yes; the motion carried 4-0.

**D. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS:** The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments.

**Staff Present for Open Session: In Person:** General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Carol Porteur, Finance and Human Resource Manager Travis Foster, and Attorney Heidi Quinn. **Via Teleconference:** Attorney Michael Laredo.

**E. CONSENT AGENDA:** No items submitted for consent.

**F. NEW BUSINESS:**

- 1. DIRECT THE GENERAL MANAGER TO PREPARE AND PUBLISH THE NECESSARY NOTICES TO APPOINT OR CALL A SPECIAL ELECTION TO FILL A VACANCY ON THE BOARD OF DIRECTORS CREATED BY THE RESIGNATION OF DIRECTOR ANN ROSS (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Drew Lander stated that Director Ross last day serving on the Board was May 28, 2021. Mr. Lander asked for direction from the Board on how to proceed to fill the vacancy, either by appointment or by calling a special election. The District has sixty days to fill the position.

After a brief discussion, the Board determined appointing a replacement would be the best option. Director Johnson stated that a public notice of a vacancy would need to be posted in at least three conspicuous places in the District, which in the past was at Ridgemark Golf & Country Club, Village Market on Hillcrest Road, and at the District office.

Upon motion made to conduct a public announcement, conduct interviews, and appoint a new Board of Director, by Director Johnson, seconded by Director Parker, for which President Buzzetta (JB) then took a roll call vote as follows: Directors Alcorn, (MA), yes; Johnson (JJ), yes; Parker (JP), yes; and President Buzzetta (JB), yes; the motion carried 4-0.

2. **AUTHORIZE THE BOARD PRESIDENT TO SIGN A RESOLUTION OF RECOGNITION HONORING ANN CZREW ROSS FOR EXCELLENT SERVICE TO THE COMMUNITY THROUGH HER SERVICE TO THE BOARD OF SUNNYSLOPE COUNTY WATER DISTRICT (Not a project under CEQA per Article 20, Section 15378):** General Manager/Secretary Drew Lander briefly explained that Resolution #555 was to thank Director Ross for her service on the Sunnyslope County Water District Board of Directors, and President Buzzetta then read aloud the Resolution.

Upon a motion made to adopt the resolution as presented, by Director Johnson, seconded by Director Alcorn, for which President Buzzetta (JB) then took a roll call vote as follows: Directors Alcorn, (MA), yes; Johnson (JJ), yes; Parker (JP), yes; and President Buzzetta (JB), yes; the motion carried 4-0.

3. **PRESENTATION BY STAFF OF THE PRELIMINARY DISTRICT BUDGET FOR FISCAL YEAR 2021/22 (Not a project under CEQA per Article 20, Section 15378):** Finance and Human Resource Manager Travis Foster stated that the finance committee met to review and fine-tune the FY 2021-22 Budget, which was presented to the Board in a PowerPoint presentation.

Mr. Foster highlighted on a few new changes to the budget, one being the projected reserves and restricted cash category. There is a separate line item for Earthquake & Emergency Reserves (funds immediately available in the event of an emergency) for \$1,000,000; Rate Stabilization Reserve (used for further development), for \$750,000; and Drought Contingency Reserves (stabilize loss due to drought years) for \$400,000.

Finance & Human Resource Manager Foster explained the Debt Service Reserve which is debt obligation to City National Bank for the San Benito County Water District Tranche 1, 2, & 3 loans, as well as the State Revolving Fund Loan. Mr. Foster stated that paying off the City National Loan would save the District \$353,637 in interest over the next 8 years.

The California Employer's Pension Prefunding Trust (CEPPT) is restricted cash used for current employees and retirees pension costs. President Buzzetta stated that he would like to see a change to the wording, stating that these funds are not retrievable and are only used to pay down the pension.

General Manager/Secretary Lander stated there is a plan to meet with the Policy and Procedures Committee, to redefine the current policies to show where specific monies are allocated. Director Johnson pointed out that the Board of Directors has the authority to redirect the use of the reserves as the needs of the District change.

The Board was very appreciative for all the work involved in the preparation of the FY 2021-22 Budget and like the new direction and clarity of classification.

- G. **FUTURE AGENDA ITEMS:** Receive and Adopt the Urban Water Management Plan Update; and District Budget for Fiscal Year 2021/22.

President Buzzetta adjourned the public meeting at 6:14 p.m. to move to closed session.

H. **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

1. **Labor Negotiation Discussion – Gov. Code §54957.6**

District Negotiator: Drew Lander, General Manager, Heidi Quinn, District Counsel  
Employee: Collective Bargaining Unit – Union Negotiations Update

President Buzzetta reconvened the meeting to open session at 7:15 p.m.

**I. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:**

**1. Labor Negotiation Discussion – Gov. Code §54957.6**

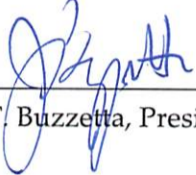
District Negotiator: Drew Lander, General Manager, Heidi Quinn, District Counsel

Employee: Collective Bargaining Unit – Union Negotiations Update

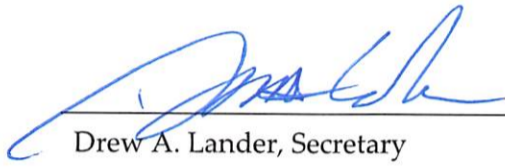
Attorney Heidi Quinn reported discussion was held and no reportable action taken.

**J. ADJOURNMENT:** President Buzzetta adjourned the meeting at 7:19 p.m.

**APPROVED BY THE BOARD:**

  
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Jerry T. Buzzetta, President

**RESPECTFULLY SUBMITTED:**

  
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Drew A. Lander, Secretary