

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
May 17th, 2022

A. CALL TO ORDER: The meeting was called to order at 4:38 p.m. by President Buzzetta, as authorized by the State of California Executive Order N-08-21 via teleconference, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Jerry Buzzetta (JB), Vice President Dee Brown (DB), Director James Parker (JP), Director Edward Mauro (EM), Director Mike Alcorn (MA).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No members of the public were identified in attendance present or virtually.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):

County of San Benito vs. SSCWD, San Benito County Superior Court Case No. CU-20-00068

2. Labor Negotiations Discussion- Management Negotiations (§54957.6)

District Negotiators: Drew Lander, General Manager

Employee Organization: Management Staff

President Buzzetta retired to closed session at 4:39 p.m. and upon returning to the regular session, moved to take a brief recess at 5:15 p.m. for attending staff and public to be seated in the boardroom. The meeting was reconvened to open session at 5:18 p.m.

D. PLEDGE OF ALLEGIANCE: Attorney Michael Laredo led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. Conference with Legal Counsel – Pending Litigation (§ 54956.9):

Attorney Michael Laredo reported, Board was given status update, general direction was provided by the Board to Staff and Counsel and no reportable action taken.

2. Labor Negotiations (§ 54957.6) – Title: Management Employees

Attorney Michael Laredo reported, Board reviewed materials presented, general direction was provided by the Board to the General Manager and no reportable action taken.

F. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Mauro, seconded by Director Parker, for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (EM), yes, (DB), yes, (JB), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Associate Engineer Rob Hillebrecht, Water/ Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly, Attorney Michael Laredo.

H. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of April 19th, 2022.
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of April 1, 2022 through April 30, 2022, totaling \$1,438,633.84 which includes \$377,816.01 for payments to vendors, \$299,334.00 for Payroll, \$409,433.69 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$2,052.88 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
04/27/2022	ACH 2252	CalPERS - Retirement	23.08
04/26/2022	ACH 2249	CalPERS - Retirement	7,637.84
04/26/2022	ACH 2250	CalPERS - Retirement	8,451.01
04/26/2022	ACH 2251	CalPERS - Health Insurance	22,758.93
04/26/2022	ACH 2248	BASIC Benefits LLC	100.00
04/26/2022	50075	Star Concrete	1,309.91
04/26/2022	50074	Sharp Engineering and Construction, Inc	15,880.00
04/26/2022	50064	Hach Company	94.06
04/26/2022	50078	UWUA Local 820	830.88
04/26/2022	50079	Verizon Wireless	414.58
04/26/2022	50065	J M Electric	4,957.05
04/26/2022	50069	Nationwide Retirements Solutions	9,296.84
04/26/2022	50054	Able Septic Tank Service	37,118.78
04/26/2022	50055	Ace Hardware (Johnson Lumber Co.)	108.71
04/26/2022	50071	Razzolink.com	76.95
04/26/2022	50066	Konica Minolta Premier Finance	416.76
04/26/2022	50062	exceedio	3,159.41
04/26/2022	50068	MNS Engineers, Inc.	13,202.25
04/26/2022	50070	Pinnacle HealthCare	582.00
04/26/2022	50059	Brigantino Irrigation	31.50
04/26/2022	50056	AT&T	578.19
04/26/2022	50060	Central Ag Supply LLC	1,532.22
04/26/2022	50061	De Lay & Laredo	2,300.00
04/26/2022	50057	Bianchi Kasavan & Pope, LLP	30.00
04/26/2022	50076	Toro Petroleum Corp.	3,825.85
04/26/2022	50073	Ryan Herco Flow Solutions	1,030.52
04/26/2022	50072	Regional Government Services	313.25
04/26/2022	50063	Ferguson Enterprises, Inc.	105.12
04/26/2022	50058	Brenntag Pacific, Inc.	17,018.66
04/26/2022	50067	Mission Uniform Service	395.84
04/25/2022	ACH 2247	BASIC Benefits LLC	40.00

04/22/2022	ACH 2246	BASIC Benefits LLC	35.00
04/20/2022	ACH 2245	P G & E	33,225.57
04/20/2022	ACH 2244	Principal	3,502.03
04/19/2022	ACH 2243	BASIC Benefits LLC	524.18
04/19/2022	ACH 2242	BASIC Benefits LLC	5.00
04/19/2022	50048	Postal Graphics	19.23
04/19/2022	50051	Trans Union LLC	181.87
04/19/2022	50047	MJ Communications, Inc	2,567.72
04/19/2022	50050	Staples Advantage	412.39
04/19/2022	50042	Ace Hardware (Johnson Lumber Co.)	314.35
04/19/2022	50053	Wright Bros. Welding & Sheet Metal, Inc	382.24
04/19/2022	50052	True Value Hardware	28.38
04/19/2022	50049	RJR Recycling	300.00
04/19/2022	50045	Kevin Castro	151.78
04/19/2022	50043	Brigantino Irrigation	62.12
04/19/2022	50044	Hollister Auto Parts, Inc.	332.61
04/19/2022	50046	Mission Uniform Service	809.15
04/18/2022	ACH 2241	BASIC Benefits LLC	390.00
04/18/2022	ACH 2240	BASIC Benefits LLC	100.00
04/15/2022	ACH 2238	BASIC Benefits LLC	40.00
04/15/2022	ACH 2239	ADP	2,100.10
04/15/2022		Able Septic Tank Service	51,774.33
04/15/2022		Mc Gilloway, Ray, Brown & Kaufman	13,470.00
04/15/2022		De Lay & Laredo	9,179.00
04/15/2022		Anne Muraski	12,787.50
04/15/2022		EBCO Pest Control	207.00
04/15/2022		Central Ag Supply LLC	4,757.16
04/15/2022		USA Blue Book	7,473.51
04/15/2022		Rowe Upholstery	485.91
04/13/2022	50030	Star Concrete	639.11
04/13/2022	50015	Hach Company	2,417.41
04/13/2022	50010	CM Analytical, Inc.	13,318.75
04/13/2022	50022	Municipal Maintenance Equipment	72,559.68
04/13/2022	50011	Don Chapin Co. Inc., The	140.00
04/13/2022	50018	J M Electric	3,847.42
04/13/2022	50023	Nationwide Retirements Solutions	9,296.84
04/13/2022	50001	A-1 Services	403.00
04/13/2022	50003	Ace Hardware (Johnson Lumber Co.)	285.99
04/13/2022	50026	Recology San Benito County	313.19
04/13/2022	50019	Mc Kinnon Lumber Co., Inc.	249.30
04/13/2022	50009	Brigantino Irrigation	104.38
04/13/2022	50037	USA Blue Book	987.34
04/13/2022	50033	Tyler Technologies, Inc.	7,440.74
04/13/2022	50005	ACWA/JPIA	10,828.97
04/13/2022	50032	True Value Hardware	11.98
04/13/2022	50034	U.S. Bank Corporate Payment Systems	6,646.27
04/13/2022	50025	Postmaster	52.00
04/13/2022	50012	E.H. Wachs Co.	922.84
04/13/2022	50007	AT&T	426.86
04/13/2022	50006	AT&T	365.65
04/13/2022	50029	Simplot Grower Solutions	1,154.13
04/13/2022	50017	Itron, Inc.	275.18
04/13/2022	50031	Toro Petroleum Corp.	3,180.87
04/13/2022	50002	ACC Business	1,309.30
04/13/2022	50008	Brenntag Pacific, Inc.	13,792.19
04/13/2022	50021	Monterey Bay Air Resources District	4,919.00
04/13/2022	50024	North Bay Pensions, LLC	2,400.00
04/13/2022	50014	Ferguson Enterprises, Inc.	49.18
04/13/2022	50028	San Benito County Water District	199.50

04/13/2022	50027	San Benito County Water District	198.25
04/13/2022	50016	Iconix Waterworks (US) Inc.	4,470.80
04/13/2022	50020	Mission Uniform Service	345.42
04/13/2022	50013	EBCO Pest Control	69.00
04/13/2022	50040	Madison Koester	100.00
04/13/2022	50039	Luis M. Vasquez-Herrera	168.07
04/13/2022	50038	City of Hollister-Finance Dept	409,433.69
04/13/2022	50041	San Benito County Water District	349,599.51
04/12/2022	50000	Community Printers, Inc.	1,769.40
04/12/2022	ACH 2237	BASIC Benefits LLC	348.37
04/08/2022	ACH 2236	BASIC Benefits LLC	89.48
04/07/2022	ACH 2231	BASIC Benefits LLC	1,682.82
04/07/2022	ACH 2233	CalPERS - Retirement	7,693.66
04/07/2022	ACH 2229	CalPERS - Retirement	23.08
04/07/2022	ACH 2232	CalPERS - Retirement	2,002.83
04/07/2022	ACH 2230	CalPERS - Retirement	208.25
04/07/2022	ACH 2234	CalPERS - Retirement	8,451.59
04/07/2022	ACH 2235	iCloud	10,843.85
04/06/2022	ACH 2228	BASIC Benefits LLC	386.96
04/05/2022	ACH 2227	Principal	3,502.03
04/04/2022	ACH 2226	BASIC Benefits LLC	15.00
04/28/2022	MISC00000	Jesse Romero	39.38
04/28/2022	MISC00000	Esau & Melissa Toj Perez	43.59
04/28/2022	MISC00000	Dexter & Lacey Pratt	179.29
04/28/2022	MISC00000	Marilyn Miller & Jeanine Hall	123.37
04/28/2022	MISC00000	Terry W Biggs	236.70
04/28/2022	MISC00000	Richard Holguin	224.67
04/28/2022	MISC00000	Harlan J & Robelyn L Beal	165.82
04/28/2022	MISC00000	Omni Sync Group Inc	127.38
04/28/2022	MISC00000	Vishal & Jigna Mistry	19.01
04/28/2022	MISC00000	Pinnacle Pipeline Inspection	639.18
04/28/2022	MISC00000	Jorge & Blanca Gomez	183.04
04/28/2022	MISC00000	Nancy Reveles	71.45
04/22/2022	EFT000000	Payroll 4/3- 4/16 (week 15 & 16)	68,492.66
04/22/2022	EFT000000	Payroll 4/3- 4/16 (week 15 & 16)	18,787.93
04/08/2022	EFT000000	Payroll 3/20 - 4/2 (week 13 & 14)	19,509.28
04/08/2022	EFT000000	Payroll 3/20 - 4/2 (week 13 & 14)	70,613.64

-1,438,633.84

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.
7. Approval of Resolution #575 of the Board of Directors of the Sunnyslope County Water District- Hollister California Proclaiming a Local Emergency, Ratifying the state of Emergency Proclaimed on March 4, 2020, and Authorizing Remote Teleconference

Meetings of all District Legislative Bodies for the Following 30 Days in Accord with the Ralph M. Brown Act. (Not a project under CEQA per Article 20, Section 15378).

President Jerry Buzzetta first asked for Board comment regarding consent agenda items, to which there was none. President Buzzetta then asked for any public comments and receiving none, President Buzzetta requested a motion to approve the consent agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Mauro, for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB), yes; (EM), yes; and (JB) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. Consider Declaring the Following Equipment to Be Surplus Equipment and Authorize the General Manager to Sell the Vehicle/Equipment per District Policy 8510.

a. 2000 GMC Sierra 2500

b. Wachs Model TM/7 Truck Mounted Valve Operator (Not a Project Under CEQA per Article 20, Section 15378)

General Manager Lander spoke on the matter, informing the board that the Camry that was approved to be surplus previously is still in the district's possession due to the breakdown of the 2000 GMC Sierra 2500. The district's intentions are to follow policy by acquiring a salvage title for the Sierra prior to selling it through a government surplus website.

President Buzzetta first asked for Board comment, to which there was none. President Buzzetta then asked for public comment and upon receiving none, Director Parker made a motion to declare the 2000 GMC Sierra 2500 and the Wachs Model TM/7 Truck Mounted Valve Operator to be surplus equipment and authorized the General Manager to sell the vehicle/equipment per district policy 8510. This motion was seconded by Director Brown for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB) yes; (EM), yes; and (JB) yes; the motion carried 5-0.

2. Approve Resolution No. 576 Authorizing and Directing the General Manager to Pursue a Contract for Sewer Treatment Capacity with the City of Hollister.

General Manager Lander was tasked with speaking on this matter. Lander explained that the approach presented in the staff report will form a partnership between the District and City that would be equally beneficial regarding wastewater services. This partnership would include Sunnyslope "purchasing" capacity at the city plant to be able to then utilize for current and possibly future projects. General Manager Lander goes on to discuss the current projects that would benefit from this agreement; the construction of the Gavilan community college and Cielo Vista's current troubling wastewater system.

Once questions were opened to the directors, President Buzzetta asked for clarification as to where developers would go to seek capacity fees. General Manager Lander confirmed that the developers would still come to Sunnyslope and then at that point the district would go to the city and ask to purchase their wastewater capacity for the development. This in turn would leave a majority of the future development decisions up to the city and not be the responsibility of the District. Director Alcorn asked for a timeline if this resolution were to be approved. General Manager Lander stated that if this item was approved the district would be speaking with the City in the next 2-3 weeks on the matter.

Lander emphasized that this resolution would allow for him to begin trying to obtain a contract with the city, but the matter would be brought back to the Board prior to anything is finalized.

President Buzzetta then asked for any last Board comments, to which there was none. President Buzzetta then asked for public comment and upon receiving none, Director Alcorn made a motion to approve Resolution No. 576 Authorizing and Directing the General Manager to Pursue a Contract for Sewer Treatment Capacity with the City of Hollister. This motion was seconded by Director Parker for which President Buzzetta then took a roll call vote as follows: (MA), yes; (JP), yes; (DB) yes; (EM), yes; and (JB) yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting postponed until June, TBD)
2. **Water/Wastewater Committee:** (Meeting held- May 6th; Items: 1. Review letter from County resident Bob Huenemann, 2. Gavilan College/Fairview Corners Development discussion, 3. Central Coast RWQCB permit update, 4. IWTP operations update.) Director Brown asked for clarification regarding the letter from the County resident to which General Manager provided clarification that the resident's concern has been primarily with providing Zone 6 water to an area outside of Zone 6. Mr. Lander confirmed that no Zone 6 water would be exported and that all legal concerns are being investigated prior to any action coming before the Board. No action is proposed to be taken at this time.
3. **Finance Committee:** (Meeting held Friday, May 6th, Preliminary FY 2022/23 Budget Planning) The Finance committee discussed meeting May 20th at 10am to continue budget discussions. Mr. Lander agreed this would be an acceptable time.
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (No meeting)
6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager/Secretary Lander reported that a city code enforcement inspector did do a preliminary water waste inspections and found many consumers had over-spray from sprinklers indicating wasted water. Lander reported that the District's Spring Newsletter will discuss the Stage 2 drought and the expectations of consumers as to get their water usage under control. As for water conservation when it comes to construction, Lander reported that the district is working with contractors to ensure they are using lower quality well water for construction purposes.

General Manager Lander then commented on the current state of the pandemic regarding the district, stating that the office staff remains healthy, and the use of the glass partition is making employees and customers feel safer. The district has yet to have any office transmission throughout the entire pandemic, but the district did purchase covid tests to have more rapid testing available to employees.

L. **FUTURE AGENDA ITEMS:** Preliminary FY 2022-23 Budget Review & Informative Item for the Directors discussing what comes after Stage 2 drought.

M. **ADJOURNMENT:** President Buzzetta adjourned the meeting at 6:34 p.m.

APPROVED BY THE BOARD: *Jerry T. Buzzetta*
Jerry T. Buzzetta, President

RESPECTFULLY SUBMITTED: *Drew A. Lander*
Drew A. Lander, Secretary