



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

JUNE 24, 2025

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 5:00PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/82983432715?pwd=daYhLfSaUgJ81XHibTRT99rsda4m3a.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 829 8343 2715

Dial in Passcode: 422328

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodation may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

"Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner."

A. CALL TO ORDER - ROLL CALL

President Alcorn _____, Vice President Buzzetta _____,

Director Brown _____, Director Mauro _____, and Director Martinez _____.

B. PUBLIC COMMENT ON CLOSED SESSION MATTERS – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 5:00PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

Conference with Legal Counsel – Potential Litigation (§ 54956.9(b))

- i. CAIC vs. City of Hollister, Sunnyslope County Water District, CL-25-00161
- ii. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)

REGULAR SESSION @ 5:15PM

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

Conference with Legal Counsel – Potential Litigation (§ 54956.9(b))

- i. REPORT - CAIC vs. City of Hollister, Sunnyslope County Water District, CL-25-00161
- ii. REPORT - Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)

F. APPROVAL OF AGENDA – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker.

To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

H. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
 - Regular Board Meeting – April 22, 2025 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from April 1, 2025, Through April 30, 2025 (page 8)
3. Receive and Accept Engineering Services Monthly Status Report (page 12)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 14)
 - b) Operation Summary (page 23)
 - c) Statement of Income (page 27)
 - d) Investment Summary (page 29)
 - e) Board Designated Reserves (page 30)
5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 31)
 - b) City Meter Reading (page 37)
 - c) Groundwater Level Measurement (page 38)
6. Receive and Accept General Manager Monthly Status Report. (page 39)

- I. **NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.
1. Consider Adopting The Conflict-Of-Interest Code Updates As Amended In Resolution No. 611 Of The Sunnyslope County Water District, Amending The District's Conflict Of Interest Code (Not A Project Under Title 14 CEQA Per Article 20, Section 15378). (Page 41)
 2. Public Hearing To Discuss Annual Status Of Vacancies, Recruitment, And Retention Pursuant To Government Code Section 3502.3 (Not A Project Under Title 14 CEQA Per Article 20, Section 15378). (Page 46)
 3. Consider Approval And Adoption Of The District Budget For Fiscal Year 2025-26 (Not A Project Under CEQA Per Article 20, Section 15378) (Page 54)
 4. Authorize The General Manager To Retain McGilloway, Ray, Brown, & Kaufman For Annual Independent Auditing Services For A 3 Year Contract From 2025-2027 Not-To-Exceed \$96,075. (Not A Project Under CEQA Per Article 20, Section 15378). (Page 59)
 5. Approve And Authorize The General Manager To Sign The 2.0 MG Tank Rehabilitation Design & Inspection Contract With Harper & Associates Engineering For A Cost Not To Exceed \$158,410 With Funding Provide Through The District Water Capacity Fund (Not A Project Under CEQA Per Article 20, Section 15378). (Page 90)
 6. Authorize the General Manager to Award A Contract For The Oak Canyon Lift Station Abandonment Project To Kraemer Engineering Inc. At A Cost Not To Exceed \$150,000 (Project CEQA Exempt Title 22, Section 60101, Class 1: Existing Facilities) (Page 107)

7. Approve The Memorandum Of Understanding (MOU) With San Benio County Pertinent To The Urban Community Drought Relief Program, Grant Agreement No. 4600015432, And Authorize The Board President To Sign The MOU (Not A Project Under Title 14 CEQA Per Article 20, Section 15378). (Page 145)
8. Authorize The General Manager To Renew The VXSmart® Suite Of Public Water Management Tools Through A 5 Year Service Contract With Vertexone™, Not-To-Exceed \$87,552.94 (Not A Project Under CEQA Per Article 20, Section 15378). (Page 151)

A. STATUS REPORT

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, OM) – (No Meeting)
3. Finance Committee (MA, EM) – (No Meeting)
4. Policy and Procedure Committee (DB, JB)– (No Meeting)
5. Personnel Committee (EM, OM) – (No Meeting)
6. Water Resources Association of San Benito County (JB, Alt. OM) – (Meeting Held June 5, 2025)

B. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

C. FUTURE AGENDA ITEMS

D. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – July 23, 2025 @ 5:15 p.m., District Admin Office

AGENDA DEADLINE: July 16 @ 12:00 p.m.

Future Scheduled Committee Meetings

Governance Committee, SBCWD - 30 Mansfield Road – June 23rd, 2025 @ 5pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.