

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
September 19th, 2023

A. CALL TO ORDER: The meeting was called to order at 4:50 p.m. by President Brown, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Dee Brown (DB), Vice President Edward Mauro (EM), Director Jerry Buzzetta (JB), Director James Parker (JP), Director Mike Alcorn (MA).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel- Litigation (§54956.9(b))

County of San Benito vs. SSCWD, (San Benito County Superior Court Case No. CU-20-00068) – General Update

President Brown retired to closed session at 4:51 p.m. and upon returning to the regular session, moved to take a brief recess at 5:12 p.m. The meeting was reconvened to open session at 5:15 p.m.

D. PLEDGE OF ALLEGIANCE: Director Mauro led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. Conference with Legal Counsel- Pending Litigation (§54956.9)

Michael Laredo reported out of closed session that a general update was provided and not action was taken.

F. APPROVAL OF AGENDA: Upon a motion made to approve the agenda by Director Alcorn, seconded by Director Mauro, for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM), yes; (JB), yes; (DB), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Water/Wastewater Superintendent Jose Rodriguez, Finance and HR Manager Barry Kelly.

H. CONSENT AGENDA:

1. Approval of Minutes of the Regular Board Meeting of August 15th, 2023
2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of August 1, 2023 through August 31, 2023, totaling \$1,507,000.21 which includes \$594,768.51 for payments to vendors, \$295,007.22 for Payroll, \$429,965.67 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$2,194.31 for customer refunds.

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
08/01/2023	51529	Ace Hardware (Johnson Lumber Co.)	\$600.91
08/01/2023	51530	Brenntag Pacific, Inc.	\$57,797.25
08/01/2023	51531	Corbin Willits Systems, Inc. (MOM's)	\$150.00
08/01/2023	51532	Frisch Engineering Inc.	\$9,452.50
08/01/2023	51533	Hach Company	\$217.59
08/01/2023	51534	Iconix Waterworks (US) Inc.	\$5,161.92
08/01/2023	51535	J M Electric	\$27,902.83
08/01/2023	51536	Mission Uniform Service	\$1,594.19
08/01/2023	51537	Razzolink.com	\$76.95
08/01/2023	51538	San Benito Engineering & Surveying Inc.	\$6,240.00
08/01/2023	51539	Tyler Technologies, Inc.	\$639.14
08/01/2023	51540	Underground Service Alert North 811	\$478.97
08/01/2023	51541	USA Blue Book	\$116.49
08/01/2023	51542	Veolia Water Technologies	\$7,025.43
08/01/2023	51543	Verizon Wireless	\$2,402.10
08/01/2023	51544	CASSIDY BLEICH	\$39.79
08/01/2023	51545	HEATHER DRAEGER	\$31.03
		CYNTHIA TYREE & ROBERT ISAACSON JR. REV.	\$67.40
08/01/2023	51546	TRUST	
08/01/2023	ACH2657	CalPERS - Retirement	\$7,843.73
08/01/2023	ACH2658	CalPERS - Retirement	\$8,569.29
08/01/2023	ACH2659	CalPERS - Retirement	\$23.08
08/02/2023	ACH2675	Sterling Administration Health	\$150.00
08/03/2023	ACH2672	Nationwide Retirements Solutions	\$9,156.61
08/03/2023	ACH2673	P G & E	\$31,798.79
08/07/2023	ACH2674	Principal	\$3,497.78
08/08/2023	ACH2669	iCloud	\$12,036.90
08/08/2023	ACH2676	Sterling Administration Health	\$145.00
08/09/2023	51547	Ace Hardware (Johnson Lumber Co.)	\$228.96
08/09/2023	51548	AT&T	\$961.14
08/09/2023	51549	Brenntag Pacific, Inc.	\$31,409.80
08/09/2023	51550	Brigantino Irrigation	\$1,437.18
08/09/2023	51551	Calgon Carbon Corporation	\$71,697.79
08/09/2023	51553	CM Analytical, Inc.	\$14,178.75
08/09/2023	51554	Meter, Valve & Control	\$88,084.28
08/09/2023	51555	Metropolitan Compounds Inc	\$797.50
08/09/2023	51556	Mid Valley Supply	\$194.03
08/09/2023	51557	Raftelis Financial Consultants, Inc.	\$2,405.00
08/09/2023	51558	Recology San Benito County	\$342.91
08/09/2023	51559	RJR Recycling	\$250.00
08/09/2023	51560	San Benito County Water District	\$143.00
08/09/2023	51561	San Benito County Water District	\$314.25
08/09/2023	51562	San Benito County Water District	\$378.25
08/09/2023	51563	San Benito County Water District	\$158.75
08/09/2023	51564	San Benito County Water District	\$175.00
08/09/2023	51565	San Benito County Water District	\$156.00
08/09/2023	51566	San Benito County Water District	\$183,462.75
08/09/2023	51568	San Benito County Water District	\$276.50
08/09/2023	51569	Toro Petroleum Corp.	\$2,237.38
08/09/2023	51570	TPO	\$450.00
08/09/2023	51571	True Value Hardware	\$83.21
08/09/2023	51572	U.S. Bank Corporate Payment Systems	\$6,383.25
08/09/2023	51574	Underground Service Alert North 811	\$1,366.59
08/09/2023	51575	USA Blue Book	\$321.42
08/09/2023	51576	Wallace Group	\$4,027.50
08/09/2023	51577	JOE TONASCIA	\$102.00
08/09/2023	51578	SONYA AM NIJINSKY	\$236.59

08/09/2023	51579	GABRIEL DEVAULT	\$97.91
08/09/2023	51580	ANDREW W OBERMARK	\$197.31
08/09/2023	51581	JOHN HOWARD HOWARD MANOR	\$160.89
08/09/2023	51582	CENTURY COMMUNITIES OF CA LLC.,	\$222.15
08/10/2023	ACH2660	CalPERS - Retirement	\$700.00
08/10/2023	ACH2677	Sterling Administration Health	\$1,525.00
08/10/2023	JN00492	Net Pay	\$78,804.09
08/10/2023	JN00492	Total Tax	\$21,065.44
08/11/2023	ACH2656	ADP	\$2,221.35
08/11/2023	ACH2661	CalPERS - Retirement	\$23.08
08/11/2023	ACH2662	CalPERS - Retirement	\$7,747.68
08/11/2023	ACH2663	CalPERS - Retirement	\$8,525.42
08/11/2023	ACH2671	Nationwide Retirements Solutions	\$9,156.61
08/14/2023	ACH2668	Colonial Life	\$1,898.96
08/15/2023	51583	ACC Business	\$1,323.29
08/15/2023	51584	Ace Hardware (Johnson Lumber Co.)	\$110.93
08/15/2023	51585	Anderson Homes	\$33,996.09
08/15/2023	51586	Bryan Mailey Electric, Inc	\$6,620.61
08/15/2023	51587	Central Ag Supply LLC	\$216.48
08/15/2023	51588	EBCO Pest Control	\$69.00
08/15/2023	51589	Greenwood Chevrolet	\$1,257.86
08/15/2023	51590	Mission Uniform Service	\$744.11
08/15/2023	51591	Palace Business Solutions	\$211.06
08/15/2023	51592	RJR Recycling	\$500.00
08/15/2023	51593	Simplot Grower Solutions	\$1,450.00
08/15/2023	51594	Star Concrete	\$652.22
08/15/2023	51595	TPO	\$935.50
08/15/2023	51596	Trans Union LLC	\$169.46
08/15/2023	51597	True Value Hardware	\$62.37
08/15/2023	51598	UWUA Local 820	\$784.72
08/15/2023	ACH2678	Sterling Administration Health	\$134.00
08/16/2023	ACH2683	Sterling Administration Health	\$161.38
08/21/2023	51599	A-1 Services	\$403.00
08/21/2023	51600	Ace Hardware (Johnson Lumber Co.)	\$104.67
08/21/2023	51601	Auto Tech Service Center, Inc.	\$250.00
08/21/2023	51602	Brenntag Pacific, Inc.	\$8,535.97
08/21/2023	51603	Calcon System, Inc.	\$6,035.48
08/21/2023	51604	Central Ag Supply LLC	\$616.70
08/21/2023	51605	City of Hollister-Finance Dept	\$429,510.25
08/21/2023	51606	City of Hollister-Finance Dept	\$455.42
08/21/2023	51607	De Lay & Laredo	\$2,750.50
08/21/2023	51608	Exceedio	\$957.87
08/21/2023	51609	Extreme Air, Inc.	\$175.00
08/21/2023	51610	Grainger, Inc.	\$1,288.75
08/21/2023	51611	Hach Company	\$35.78
08/21/2023	51612	Iconix Waterworks (US) Inc.	\$160.81
08/21/2023	51613	InfoSend	\$3,413.72
08/21/2023	51614	John Smith Road Landfill	\$1,183.20
08/21/2023	51615	Luis M. Vasquez-Herrera	\$213.03
08/21/2023	51616	Mc Master-Carr	\$712.73
08/21/2023	51617	RJR Recycling	\$500.00
08/21/2023	51618	San Benito County-Assessor	\$102.70
08/21/2023	51619	Star Concrete	\$543.52
08/21/2023	51620	Toro Petroleum Corp.	\$2,648.91
08/21/2023	51621	Unified Truck Services	\$1,252.15
08/21/2023	51622	USA Blue Book	\$1,016.24
08/21/2023	ACH2682	Sterling Administration Health	\$959.50
08/23/2023	ACH2681	Sterling Administration Health	\$25.63

08/25/2023	51649	DENGZHI ZHANG & DANJIAN WANG	\$197.53
08/25/2023	51650	JOHN & LARA DERUOSI	\$140.80
08/25/2023	51651	BRIAN & PAULANN BANTILAN	\$17.59
08/25/2023	51652	KERRY TOBIAS	\$167.62
08/25/2023	ACH2664	CalPERS - Retirement	\$7,652.21
08/25/2023	ACH2665	CalPERS - Retirement	\$8,477.47
08/25/2023	ACH2666	CalPERS - Retirement	\$23.08
08/25/2023	ACH2667	CalPERS - Health Insurance	\$25,258.16
08/25/2023	ACH2670	Nationwide Retirements Solutions	\$9,156.61
08/25/2023	JN00493	Net Pay	\$68,708.74
08/25/2023	JN00493	Total Tax	\$18,156.95
08/29/2023	51623	Ace Hardware (Johnson Lumber Co.)	\$485.28
08/29/2023	51624	AT&T	\$1,492.86
08/29/2023	51625	Auto Tech Service Center, Inc.	\$370.00
08/29/2023	51626	Bracco's Towing	\$1,335.00
08/29/2023	51627	Brenntag Pacific, Inc.	\$53,970.06
08/29/2023	51628	Brigantino Irrigation	\$387.58
08/29/2023	51629	Corbin Willits Systems, Inc. (MOM's)	\$150.00
08/29/2023	51630	Exceedio	\$3,205.12
08/29/2023	51631	Extreme Air, Inc.	\$155.00
08/29/2023	51632	Grainger, Inc.	\$153.94
08/29/2023	51633	Hach Company	\$504.45
08/29/2023	51634	Hollister Auto Parts, Inc.	\$98.68
08/29/2023	51635	Iconix Waterworks (US) Inc.	\$908.97
08/29/2023	51636	Mc Master-Carr	\$41.72
08/29/2023	51637	Mission Uniform Service	\$382.36
08/29/2023	51638	Municipal Maintenance Equipment	\$913.06
08/29/2023	51639	Raftelis Financial Consultants, Inc.	\$18,558.75
08/29/2023	51640	Rain for Rent	\$5,538.21
08/29/2023	51641	Razzolink.com	\$76.95
08/29/2023	51642	Transene Company Inc (Shape Products)	\$147.75
08/29/2023	51643	True Value Hardware	\$10.46
08/29/2023	51644	Unified Truck Services	\$491.92
08/29/2023	51645	USA Blue Book	\$443.18
08/29/2023	51646	Verizon Wireless	\$548.66
08/29/2023	51647	Wallace Group	\$26,100.38
08/29/2023	51648	Wright Bros. Indust. Supply	\$25.96
08/29/2023	ACH2680	Sterling Administration Health	\$809.50
08/30/2023	ACH2679	Sterling Administration Health	\$150.00
08/31/2023	51578	SONYA AM NIJINSKY	\$134.34
08/31/2023	51687	JESSICA & MARCO RANGEL	\$50.41
08/31/2023	51688	JOHN & DANA CAVANAUGH	\$215.90
08/31/2023	51689	CJORINDA ZANELLA	\$115.05

-\$1,507,000.21

3. Receive Associate Engineer Monthly Status Report. (September Report Not Available)
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Brown asked for public comment and upon receiving none, President Brown requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Parker, for which President Brown then took a roll call vote as follows: (EM), yes; (JB), yes; (MA), yes; (JP) yes; and (DB) yes; the motion carried 5-0.

I. NEW BUSINESS:

- 1. Authorize The General Manager To Execute A Contract With Greenline To Hydroflush The Industrial Wastewater Transmission Pipeline For A Cost Not To Exceed \$22,000 (Not A Project Under CEQA Per Article 20, Section 15378)**

GM Lander presented this item informing the board that this is the same work performed last year as required by contract. GreenLine Inc. was found to be the lowest responsible bidder.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the item. Director Alcorn made a motion to authorize the General Manager to execute a contract with Greenline to hydroflush the industrial wastewater transmission pipeline for a cost not to exceed \$22,000. This motion was seconded by Director Parker for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

- 2. Approve The Capital Expenditure And Authorize The General Manager To Purchase A Quantity Of 300 – 1" Water Meters And 500 – 5/8" Water Meters With Itron Erts Transmitters In The Quantity Of 600 Units, For A Total Cost Not To Exceed \$250,000. (Not A Project Under CEQA Per Article 20, Section 15378).**

GM Lander corrected the staff report to indicate a quantity of 500 – 5/8" water meters and not 600, and then presented to the Board that longer than usual lead times once again necessitate an early request to purchase meters. Current stock will be depleted by June of 2024 and more than 6 months of lead time is being cautioned by distributors.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve the item. Director Buzzetta made a motion to approve the capital expenditure and authorize the General Manager to purchase a quantity of 300 – 1" water meters and 500 – 5/8" water meters with Itron ERTs transmitters in the quantity of 600 units, for a total cost not to exceed \$250,000. This motion was seconded by Director Mauro for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

- 3. Consider Identifying And Approving Board Members To Attend The Association Of California Water Agencies Conference (ACWA) November 28 – November 30, 2023, In Person Or Virtual Meeting, Not To Exceed \$2500 Per Attendee (Not A Project Under CEQA Per Article 20, Section 15378).**

This item was brought to the board for discussion and Directors Alcorn, Mauro Buzzetta and Brown all indicated that they would like to attend.

President Brown then asked for any public comment. Upon receiving no public comment, President Brown requested a motion to approve all Board members to attend if they desire. Director Parker made a motion to allow those identified board members to attend if they desired to, for a total cost not to exceed \$2,500 per board member. This motion was seconded by Director Mauro for which President Brown then took a roll call vote as follows: (MA), yes; (JP), yes; (EM) yes; (JB) yes; and (DB) yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No meeting)
2. **Water/Wastewater Committee:** (No meeting)
3. **Finance Committee:** (No meeting)
4. **Policy and Procedure Committee:** (No meeting)
5. **Personnel Committee:** (Meeting Held September 15th)
6. **Water Resources Association of San Benito County (WRA):** (No meeting)


K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** GM Lander reported on current progress with the City sewer contract indicating it is moving forward slowly on the operation of the IWTP and that is going well at this time, and the status of the Solar installation is moving forward but we are waiting on a permit for the County of San Benito to continue.

L. FUTURE AGENDA ITEMS: City/SSCWD Sewer Treatment Agreement, Willow Landing Development Agreement, Fairview Corners Development Agreement, Gavilan College Development Agreement, San Benito County/SSCWD – Cielo Vista Sewer Collection Agreement.

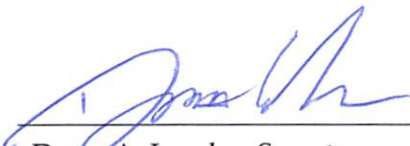
M. ADJOURNMENT: President Brown adjourned the meeting at 6:51 p.m.

APPROVED BY THE BOARD:



Dorothy J. L. Brown, President

RESPECTFULLY SUBMITTED:



Drew A. Lander, Secretary