

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
September 23rd, 2025

A. CALL TO ORDER: The meeting was called to order at 5:00 p.m. by President Alcorn, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Michael Alcorn (MA), Director Edward Mauro (EM), Director Dee Brown (DB), Director Orlando Martinez (OM).

Also Present: Vice President Jerry Buzzetta (JB) arrived at 5:24 pm and departed at 6:30 pm.

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):

- i. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)*

President Alcorn retired to closed session at 5:00 p.m. and upon returning to the regular session, moved to take a brief recess at 5:10 p.m. The meeting was reconvened to open session at 5:15 p.m.

D. PLEDGE OF ALLEGIANCE: Director Brown led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):

- i. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)*

District counsel Michael Laredo provided a status report, and no reportable action was taken.

F. APPROVAL OF AGENDA: President Alcorn requested a motion to approve the agenda. Director Mauro motioned to approve the agenda, seconded by Director Brown, for which President Alcorn took a roll call vote as follows: (DB), yes; (EM), yes; (OM), yes; and (MA), yes; the motion carried 4-0 with 1 absence.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Assistance Finance Manager Dana Sullivan, Principal Engineer Robert Hillebrecht.

H. CONSENT AGENDA:

1. Approval of Minutes for:
Regular Board Meeting of September 2nd, 2025.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of August 1, 2025 through August 31, 2025, totaling \$2,295,833.36 includes \$1,046,964.13 for payments to vendors, \$343,399.18 for Payroll, and \$480,240.85 paid to the City of Hollister for collection of City sewer billings (net of our fees).

Date	Number	Name	Amount
8/1/2025	54092	A Tool Shed	624.32
8/1/2025	54093	Ace Hardware (Johnson Lumber Co.)	150.90
8/1/2025	54094	ACWA/JPIA	12,559.84
8/1/2025	54095	Alvin Do	93.21
8/1/2025	54096	Amazon Capital Services	158.71
8/1/2025	54097	Anne Muraski	14,700.00
8/1/2025	54098	B.S.K. Associates	1,144.00
8/1/2025	54099	Brenntag Pacific, Inc.	28,736.39
8/1/2025	54100	Brigantino Irrigation	183.09
8/1/2025	54101	Ewald Associates Inc,	456.55
8/1/2025	54102	exceedio	3,339.91
8/1/2025	54103	Hollister True Value	114.68
8/1/2025	54104	Inductive Automation	5,948.40
8/1/2025	54105	Jacob Machado	238.25
8/1/2025	54106	Mc Master-Carr	41.55
8/1/2025	54107	Metron-Farnier, LLC	10,350.87
8/1/2025	54108	Michael Vargas Garcia	250.00
8/1/2025	54109	Mission Uniform Service	553.02
8/1/2025	54110	Motion Industries, Inc.	199.48
8/1/2025	54111	MuniQuip, LLC	6,173.50
8/1/2025	ACH3183	Nationwide Retirements Solutions	10,101.27
8/1/2025	54090	San Benito County Water District	424,303.94
8/1/2025	54112	Sharp Engineering and Construction, Inc.	24,235.48
8/1/2025	54113	Simplot Grower Solutions	1,042.75
8/1/2025	54114	State Water Resources Control Board-DWOCF	95.00
8/1/2025	54115	ULINE	235.34
8/1/2025	54116	Underground Service Alert North 811	601.25
8/1/2025	54117	USA Blue Book	2,746.20
8/1/2025	54118	UWUA Local 820	842.90
8/1/2025	54119	Verizon Wireless	562.15
8/1/2025	54120	Vertexone Software LLC	16,499.22
8/1/2025	54121	Wallace Group	4,522.50
8/5/2025	ACH3184	Principal	5,052.15
8/6/2025	54122	SPECIALTY CONSTRUCTION (LEVI)	182.82
8/7/2025	54123	Ace Hardware (Johnson Lumber Co.)	19.60
8/7/2025	54124	Alvin Do	251.00
8/7/2025	54125	Amazon Capital Services	323.84
8/7/2025	54126	Bazilio Hernandez	210.80
8/7/2025	54127	Employment Dev. Dept. (EDD) DE2176 Pmts.	4,947.03
8/7/2025	54128	exceedio	1,751.89
8/7/2025	54129	Extreme Air, Inc.	350.00
8/7/2025	54130	Kevin Castro	244.37
8/7/2025	54131	Lodi Iron Works, Inc.	6,006.24
8/7/2025	54132	Mission Uniform Service	495.51
8/7/2025	EFT0000248	Net Pay	85,536.77

8/7/2025	ACH3185	P G & E	49,302.83
8/7/2025	54133	Recology San Benito County	375.19
8/7/2025	54134	San Benito County Water District	464.50
8/7/2025	54135	Star Concrete	596.51
8/7/2025	54136	Toro Petroleum Corp.	2,181.62
8/7/2025	EFT0000249	Total Tax	20,692.21
8/7/2025	54138	U.S. Bank Corporate Payment Systems	2,494.03
8/7/2025	54137	U.S. Bank Corporate Payment Systems	534.17
8/7/2025	54139	Wallace Group	83,069.24
8/7/2025	54140	Waste Resource Recovery, Inc.	391.79
8/8/2025	ACH3186	iCloud	14,726.11
8/11/2025	54141	DiBuduo & DeFendis Insurance Brokers, LLC	288.00
8/11/2025	ACH3187	Sterling Administration Health	10.00
8/12/2025	ACH3188	Colonial Life	2,413.24
8/12/2025	54142	EDGAR MARTINEZ & KIMBERLY ZAMORA	61.65
8/12/2025	54143	SPECIALTY CONSTRUCTION (LEVI)	33.99
8/13/2025	ACH3191	CalPERS - Retirement	10,417.33
8/13/2025	ACH3190	CalPERS - Retirement	8,612.26
8/13/2025	ACH3193	CalPERS - Retirement	162.18
8/13/2025	ACH3192	CalPERS - Retirement	11,593.98
8/13/2025	ACH3189	CalPERS - Retirement	637.17
8/14/2025	54144	A-1 Services	504.00
8/14/2025	54145	Ace Hardware (Johnson Lumber Co.)	255.72
8/14/2025	54146	Amazon Capital Services	642.29
8/14/2025	54147	Brenntag Pacific, Inc.	49,879.37
8/14/2025	54148	Brigantino Irrigation	414.77
8/14/2025	54149	Bryan Mailey Electric, Inc	13,752.83
8/14/2025	54150	C & N Tractors	27.96
8/14/2025	54151	Calcon System, Inc.	6,603.56
8/14/2025	54152	Central Ag Supply LLC	1,487.68
8/14/2025	54153	City of Hollister-Finance Dept	480,240.85
8/14/2025	54154	Clean Brothers	150.00
8/14/2025	54155	CM Analytical, Inc.	16,529.00
8/14/2025	54156	Commercial Van Interiors	3,110.99
8/14/2025	54157	Diego Perez Bribiesca	195.39
8/14/2025	54158	DXP Enterprises, Inc.	3,161.64
8/14/2025	54159	Fastenal Company	52.07
8/14/2025	54160	Hach Company	710.67
8/14/2025	54161	Hollister True Value	17.08
8/14/2025	54162	ICON Cloud Solutions, LLC	292.06
8/14/2025	54163	Iconix Waterworks (US) Inc.	2,781.90
8/14/2025	54164	InfoSend	3,723.62
8/14/2025	54165	JIFCO INC.	9,777.88
8/14/2025	54166	John Smith Road Landfill	1,873.77
8/14/2025	54167	Mark Nicholson, Inc.	12,243.00
8/14/2025	54168	Mc Master-Carr	78.53
8/14/2025	54169	Mission Uniform Service	585.96
8/14/2025	54170	Motion Industries, Inc.	1,945.23
8/14/2025	ACH3194	Nationwide Retirements Solutions	10,063.07
8/14/2025	54171	PACE Supply Corp	811.88

8/14/2025	54172	SBC Business Council, Inc.	1,250.00
8/14/2025	54173	Secretary of State	40.00
8/14/2025	54174	Trans Union LLC	200.64
8/14/2025	54175	USA Blue Book	800.15
8/14/2025	54176	Wright Bros. Welding & Sheet Metal, Inc.	1,059.50
8/15/2025	ACH3195	ADP	2,454.77
8/21/2025	54177	ACC Business	1,337.24
8/21/2025	54178	Ace Hardware (Johnson Lumber Co.)	12.01
8/21/2025	54179	Amazon Capital Services	1,503.99
8/21/2025	54180	Brenntag Pacific, Inc.	57,027.71
8/21/2025	54181	Brigantino Irrigation	12.41
8/21/2025	54182	Bryan Mailey Electric, Inc	9,112.40
8/21/2025	54183	Calcon System, Inc.	23,329.93
8/21/2025	54184	Calgon Carbon Corporation	71,697.79
8/21/2025	ACH3199	CalPERS - Health Insurance	39,379.21
8/21/2025	ACH3198	CalPERS - Retirement	11,650.73
8/21/2025	ACH3196	CalPERS - Retirement	162.18
8/21/2025	ACH3197	CalPERS - Retirement	8,686.02
8/21/2025	54185	Central Ag Supply LLC	86.59
8/21/2025	54186	Charles P. Crowley Company, Inc.	224.70
8/21/2025	54187	Creative Safety Supply	3,894.68
8/21/2025	54188	De Lay & Laredo	2,300.00
8/21/2025	54189	EBCO Pest Control	75.00
8/21/2025	54190	Ferguson Enterprises, Inc.	24.92
8/21/2025	54191	Forestry Suppliers	172.21
8/21/2025	54192	Frisch Engineering Inc.	31,400.06
8/21/2025	54193	Hach Company	1,180.74
8/21/2025	54194	Hollister Safe & Lock Inc.	85.00
8/21/2025	54195	Maggiore Bros. Drilling, Inc.	101,664.60
8/21/2025	54196	Mission Uniform Service	495.51
8/21/2025	54197	MuniQuip, LLC	3,557.01
8/21/2025	EFT0000254	Net Pay	82,872.77
8/21/2025	54198	O'Reilly Auto Parts	61.16
8/21/2025	54199	Raftelis Financial Consultants, Inc.	585.00
8/21/2025	54200	Rain for Rent	3,646.19
8/21/2025	54201	Sharp Engineering and Construction, Inc.	18,940.20
8/21/2025	54202	Simplot Grower Solutions	1,060.20
8/21/2025	54203	State Water Resources Control Board-DWOCP	100.00
8/21/2025	EFT0000255	Total Tax	20,116.93
8/21/2025	54204	USA Blue Book	1,525.62
8/21/2025	54205	Waste Resource Recovery, Inc.	1,750.00
8/22/2025	54206	GREG FEIST	23.90
8/22/2025	54207	MARIA & JASMINE CASTILLO JOSE VELARDE-RUIZ	4.20
8/22/2025	ACH3200	Nationwide Retirements Solutions	10,059.48
8/22/2025	54208	REBECCA TORRES	154.20
8/26/2025	54209	Ace Hardware (Johnson Lumber Co.)	252.76
8/26/2025	54210	Brenntag Pacific, Inc.	33,321.05
8/26/2025	54211	Brigantino Irrigation	203.22
8/26/2025	54212	Don Chapin Co. Inc., The	318.71
8/26/2025	54213	exceedio	5,233.77

8/26/2025	54214	Hollister Auto Parts, Inc.	91.74
8/26/2025	54215	Hollister Paint Co.	23.58
8/26/2025	54216	Hollister True Value	42.59
8/26/2025	54217	Independence Environmental Services, LLC	6,741.80
8/26/2025	54218	Interstate Battery System of San Jose Inc	563.65
8/26/2025	54219	Mission Uniform Service	548.03
8/26/2025	54220	Raul Azcona	235.54
8/26/2025	54221	San Benito Engineering & Surveying Inc.	2,950.00
8/26/2025	54222	Specialty Construction Inc.	203,535.60
8/26/2025	54223	Toro Petroleum Corp.	912.30
8/26/2025	54224	Verizon Wireless	731.36
8/26/2025	54225	Wallace Group	16,016.08
8/28/2025	ACH3201	Sterling Administration Health	164.00
8/31/2025	MISC0000528	Heritage Bank Activity Charges August 2025	22.57

-\$2,295,833.36

3. Receive Engineering Services Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Alcorn asked for public comment and upon receiving none, President Alcorn requested a motion to approve the consent agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Mauro, for which President Alcorn then took a roll call vote as follows: (DB), yes; (EM), yes; (OM), yes; and (MA) yes; the motion carried 4-0 with 1 absence.

In consideration of Director Buzzetta's absence at the start of the meeting and his significant involvement in the San Benito Urban Area Water Supply and Treatment Agreement, President Alcorn amended the agenda, moving Item I2 forward to precede Item I1.

I. NEW BUSINESS:

- 1. Acceptance Of The Sunnyslope Water Capacity Fee Study Prepared By Raftellis, Dated Aug. 25, 2025; Initiate The First Reading Of Ordinance 86 Adopting The Recalculated Capacity Charges For New And Increasing Water Services; Authorizing The Board President To Execute Said Ordinance (Not A Project Under Title 14 CEQA Per Article 20, Section 15378).**

General Manager Lander presented the Sunnyslope Water Capacity Fee Study prepared by Raftelis, dated August 25, 2025. He explained that the update reflects recent changes in regional water planning, noting that San Benito County Water District (SBCWD) has secured additional capacity through the B.F. Sisk Dam Expansion Project. Because SBCWD will be purchasing future capacity on behalf of the area, Sunnyslope's portion of the overall fee has been recalculated to reflect only the District's infrastructure and treatment needs.

The revised capacity fee decreases from \$14,100 to \$8,399 per equivalent meter, with SBCWD's fee of \$12,300 collected separately, resulting in a combined connection cost of

approximately \$20,700 for new water services. Lander explained that SBCWD will collect its fee directly from developers, who will provide proof of payment to Sunnyslope before meters are issued, ensuring coordination between both agencies.

Director Buzzetta entered the meeting at 5:24 p.m., while the Board was considering this item.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Brown made a motion to accept the Sunnyslope Water Capacity Fee Study prepared by Raftelis, initiate the first reading of Ordinance 86, and authorize the Board President to execute the ordinance. This motion was seconded by Director Mauro for which President Alcorn then took a roll call vote as follows: (DB), yes; (EM), yes; (OM), yes; (JB), yes; and (MA), yes; the motion passes 5-0.

2. Authorize The Board President To Execute The San Benito Urban Area Water Supply And Treatment Agreement, 2025, On Behalf Of The Sunnyslope County Water District (Not A Project Under Title 14 CEQA Per Article 20, Section 15378).

General Manager Drew Lander introduced the item, noting that the proposed agreement replaces the existing 2013 agreement between Sunnyslope County Water District (SSCWD), the City of Hollister, and the San Benito County Water District (SBCWD), and now includes the City of San Juan Bautista as a new wholesale customer. He summarized that approximately 85% of the new agreement mirrors the prior version but includes updates for San Juan Bautista's participation and the funding mechanism for the ADRoP project. Lander then introduced SBCWD General Manager Dana Jacobsen to present.

Jacobsen provided an overview of the revised agreement, explaining that it reaffirms the partnership between the agencies to deliver high-quality treated water and enhance system reliability. He reviewed the history of the original 2013 agreement, which supported construction of the West Hills Water Treatment Plant and upgrades at the Lessalt Plant. The new agreement, he said, incorporates two key changes: (1) adding San Juan Bautista as a wholesale customer responsible for 8% of the capital cost share—reducing Sunnyslope's share to 46%; and (2) establishing cost recovery and operations provisions for the A-Drop reliability project.

Jacobsen outlined the general terms of the new agreement, including ownership and operation by SBCWD. He also explained that the ADRoP project—estimated at approximately \$52 million—is partially grant-funded, with \$20 million already secured. The remaining costs will be recovered through a reliability fee assessed to wholesale customers as defined in the agreement, though only the principal portion will be repaid, excluding interest. Jacobsen added that current reliability fees are approximately \$250 per acre-foot but this will now decrease due to the grant funding received and as a result of fees paid prior to the signing of the agreement.

Following the presentation, Board members discussed the agreement's structure and the proposed "fact sheet" concept to document future interpretations and decisions by the Advisory Committee. Director Brown commended the transparency and partnership among the agencies and emphasized the value of maintaining clarity for future boards. Director Buzzetta expressed concern about ensuring the fact sheet or memorandum process is formalized and documented for consistency and institutional memory.

General Manager Lander stated that the Advisory Committee will create a memorandum of understanding outlining this process, which will serve as a living document to capture significant interpretations and decisions. Lander and Jacobsen both affirmed their commitment to this ongoing documentation and transparency.

After extensive discussion President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Mauro made a motion to authorize the Board President to execute the San Benito Urban Area Water Supply and Treatment Agreement, 2025, on behalf of the Sunnyslope County Water District. The motion was seconded by Director Brown for which President Alcorn then took a roll call vote as follows: (DB), yes; (EM), yes; (OM), yes; (JB), no; and (MA), yes; the motion passes 4-1.

Director Buzzetta asked that the record reflect his “no” vote, citing his view that proceeding was inconsistent with Board actions from May 2024 and therefore improper. District Counsel Michael Laredo affirmed that the item was properly agenzed, no procedural rules were violated, and the concerns referenced related to past matters under a prior agreement and did not affect the Board’s authority to act on the current agreement.

Director Buzzetta departed the meeting at approximately 6:30 p.m. and was absent for the remainder of the meeting.

3. Authorize The General Manager To Contract Additional Website Services Through Streamline® To Maintain Americans With Disabilities Act (ADA) Compliance As Required By California Law (Not A Project Under Title 14 CEQA Per Article 20, Section 15378).

General Manager Lander explained that recent changes to California’s accessibility laws have rendered many of the District’s online documents non-compliant with ADA standards. While the District’s website platform (Streamline®) already meets accessibility requirements, thousands of older scanned PDFs cannot be read by screen-reader software. Manually converting these files would take years and significant cost; however, Streamline has developed an AI-powered system that automatically reads and translates scanned documents, ensuring immediate compliance and offering multilingual accessibility to improve public access.

During discussion, board members confirmed that the service operates automatically in the background and does not require staff to manually reformat or re-upload existing documents. Directors expressed support for the cost-effective solution and discussed the value of maintaining transparency while remaining compliant with ADA and state accessibility mandates.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Martinez made a motion to authorize the General Manager to contract additional website services through Streamline to maintain Americans with Disabilities Act (ADA) compliance as required by California law. This motion was seconded by Director Brown for which President Alcorn then took a roll call vote as follows: (DB), yes; (EM), yes; (OM), yes; and (MA), yes; the motion passes 4-0 with 1 absence.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting September 18th and September 22nd- Meeting material discussed in early agenda item- Hollister Urban Area Water Supply & Treatment agreement)
2. **Water/Wastewater Committee:** (No Meeting)
3. **Finance Committee:** (Meeting September 5th- Meeting material discussed in early agenda item- Water Capacity Fee Study)
4. **Policy and Procedure Committee:** (No Meeting)
5. **Personnel Committee:** (No Meeting)

6. **Water Resources Association of San Benito County (WRA):** (No Meeting)

K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Lander reported on current projects and operations. He noted that the Lessalt Plant catwalk installation has been completed, improving safety at the facility. Lander announced that a new Water Resources Association (WRA) Manager has been appointed and expressed optimism about renewed coordination among member agencies. He reported that the Best Road improvements and Tres Piños wastewater and annexation projects are progressing well, with LAFCO review expected in early October. Lander added that staff continues to work with the County Public Works Department and Wallace Group to secure a State Revolving Fund (SRF) loan for Tres Piños, with current District costs to be reimbursed once the loan is finalized. He concluded that District projects and finances remain stable and that detailed updates will be presented at a future meeting.

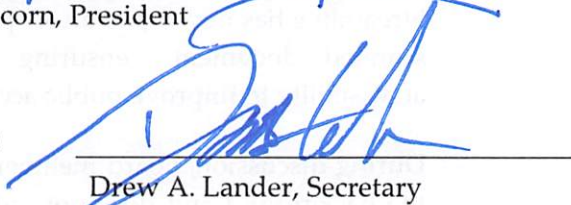
L. FUTURE AGENDA ITEMS

M. ADJOURNMENT: President Alcorn adjourned the meeting at 6:56 p.m.

APPROVED BY THE BOARD:


Michael H. Alcorn, President

RESPECTFULLY SUBMITTED:


Drew A. Lander, Secretary