



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

NOVEMBER 19, 2024

Regularly Scheduled Board Meeting - 5:15PM

**Closed Session to Precede the Regular Session – 4:30PM**

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

#### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

#### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Mauro \_\_\_\_\_, Vice-President Parker \_\_\_\_\_,

Director Brown \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

**CLOSED SESSION** @ 4:30PM

**C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:**

1. **Public Employee Performance Review (§ 54957)** – Title: General Manager

**REGULAR SESSION**

**D. PLEDGE OF ALLEGIANCE**

**E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

1. **Public Employee Performance Review (§ 54957)** – Title: General Manager  
Personel Committee Meeting, Closed Session Oct. 29, 2024
2. **Public Employee Performance Review (§ 54957)** – Title: General Manager  
Regular Board Meeting, Closed Session Nov. 19, 2024

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

**H. CONSENT AGENDA** – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
  - Regular Board Meeting – October 22, 2024 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from October 1, 2024, Through October 31, 2024. (page 10)
3. Receive and Accept Engineering Services Monthly Status Report (page 14)
4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 17)
  - b) Operation Summary (page 24)
  - c) Statement of Income (page 28)
  - d) Investment Summary (page 30)
  - e) Board Designated Reserves (page 31)
5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 32)
  - b) Groundwater Level Measurement (page 37)
  - c) City Meter Reading (page 38)
6. Receive and Accept General Manager Monthly Status Report. (page 39)

**I. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Receive Audit Report/Presentation By Patricia Kaufman, CPA/Partner, With Mcgilloway, Ray, Brown & Kaufman On June 30, 2024 Audit And Accept The Audited Financial Statements. (Not A Project Under CEQA Per Article 20, Section 15378) (page 40)

2. Receive Staff Report Of Proposed Rates Within New Sewer Service Area, Receive Protests, And Approve Ordinance No. 85 Imposing Rates, Fees, And Charges For Wastewater Service Within The Gavilan Sewer Service Area, Amending Title IV, Section 4.30.030 And Table 4.30.030 Of The Sunnyslope County Water District Code., Statutorily exempt from CEQA as defined by Article 18 California Code of Regulations 15273 (a). (page 100)
3. Hold Second Reading Of Ordinance No. 83 To Adopt An Administrative Remedies Procedures For Challenges To Fees, Charges, And Assessments. (CEQA Non-Project, Article 20, Section 15378) (Page 107)
4. Hold Second Reading Of Ordinance No. 84 To Amend Policy #7020 To Increase The Board Of Director's Compensation For Attendance At Meetings And For Service Rendered By Request Of The Board (CEQA Non-Project, Article 20, Section 15378) (Page 112)
5. Authorize the General Manager to Proceed with Well #7 Rehabilitation for a Total Cost Not to Exceed \$90,000 (CEQA Categorically Exempt 15301 (d)). (Page 117)
6. Authorize The District President To Sign Resolution No. 604, And Adopting The 2024-25 Salary Schedule To Comply With CALPERS Satutory And Regulatory Requirements. (Page 120)
7. General Manager's Contract Item #3.2 Performance Reviews, Incentive Pay In The Amount Of \$9,225. (Page 125)

**J. STATUS REPORT**

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, JP) – (No Meeting)
3. Finance Committee (JB, EM) – (No Meeting)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)
5. Personnel Committee (EM, DB) – (Meeting Held Oct. 29)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (No Meeting)

**K. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

**L. FUTURE AGENDA ITEMS**

**M. ADJOURNMENT**

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting** – December 17, 2024 @ 5:15 p.m., District Office

**AGENDA DEADLINE:** December 11, 2024 @ 12:00 p.m.

## Future Scheduled Committee Meetings

Water Resources Association of San Benito County – December 5<sup>th</sup>, 2024 @ 4pm

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.