

MINUTES
Special Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
September 2nd, 2025

A. CALL TO ORDER: The meeting was called to order at 5:00 p.m. by President Alcorn, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Michael Alcorn (MA), Vice President Jerry Buzzetta (JB), Director Edward Mauro (EM), Director Dee Brown (DB), Director Orlando Martinez (OM).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):

- i. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)*

President Alcorn retired to closed session at 5:00 p.m. and upon returning to the regular session, moved to take a brief recess at 5:10 p.m. The meeting was reconvened to open session at 5:15 p.m.

D. PLEDGE OF ALLEGIANCE: Director Brown led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. Conference with Legal Counsel- Potential Litigation (§ 54956.9(b)):

- i. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)*

District counsel Michael Laredo provided a status report, and no reportable action was taken.

F. APPROVAL OF AGENDA: President Alcorn requested a motion to approve the agenda. Director Mauro motioned to approve the agenda, seconded by Director Brown, for which President Alcorn took a roll call vote as follows: (DB), yes; (JB), yes; (EM), yes; (OM), yes; and (MA), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. No public comments were received.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Water/ Wastewater Superintendent Jose Rodriguez, Assistance Finance Manager Dana Sullivan.

H. CONSENT AGENDA:

1. Approval of Minutes for:

Regular Board Meeting of July 22nd, 2025.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of July 1, 2025 through July 31, 2025, totaling \$2,454,737.03 includes \$987,136.81 for payments to vendors, \$422,620.35 for Payroll, and \$479,740.54 paid to the City of Hollister for collection of City sewer billings (net of our fees).

Date	Number	Name	Amount
7/1/2025	ACH3165	CalPERS - Health Insurance	34,470.52
7/1/2025	ACH3163	CalPERS - Retirement	11,067.88
7/1/2025	ACH3157	CalPERS - Retirement	291.50
7/1/2025	ACH3160	CalPERS - Retirement	8,382.02
7/1/2025	ACH3158	CalPERS - Retirement	4,953.25
7/1/2025	ACH3155	CalPERS - Retirement	162.18
7/1/2025	ACH3164	CalPERS - Retirement	11,331.45
7/1/2025	ACH3156	CalPERS - Retirement	162.18
7/1/2025	ACH3159	CalPERS - Retirement	8,291.86
7/1/2025	ACH3161	Nationwide Retirements Solutions	9,473.85
7/1/2025	ACH3162	Nationwide Retirements Solutions	9,839.73
7/1/2025	53983	Sharp Engineering and Construction, Inc.	15,652.00
7/8/2025	ACH3167	iCloud	14,403.63
7/8/2025	ACH3166	Principal	4,876.49
7/10/2025	53985	Ace Hardware (Johnson Lumber Co.)	34.94
7/10/2025	53986	Amazon Capital Services	340.93
7/10/2025	53987	Anne Muraski	11,310.00
7/10/2025	53988	Backflow Apparatus & Valve Co. (BAVCO)	564.10
7/10/2025	53989	Baker Supplies and Repairs	67.57
7/10/2025	53990	Bender Rosenthal, Inc	16,500.00
7/10/2025	53991	Brigantino Irrigation	164.98
7/10/2025	ACH3170	CalPERS - Retirement	10,417.33
7/10/2025	ACH3169	CalPERS - Retirement	8,633.75
7/10/2025	ACH3171	CalPERS - Retirement	11,572.33
7/10/2025	ACH3168	CalPERS - Retirement	637.17
7/10/2025	53992	Central Ag Supply LLC	515.26
7/10/2025	53993	City of Hollister-Finance Dept	479,740.54
7/10/2025	53994	Clean Brothers	150.00
7/10/2025	53995	Edges Electrical Group, LLC	759.99
7/10/2025	53996	Enterprise Electrical Services	165.00
7/10/2025	53997	exceedio	4,502.94
7/10/2025	53998	Extreme Air, Inc.	360.00
7/10/2025	53999	First Trust Alarm Company	960.77
7/10/2025	54000	Hach Company	3,643.81
7/10/2025	54001	Interstate Battery System of San Jose Inc	84.00
7/10/2025	54002	Jesse Mack Company Inc.	2,089.17
7/10/2025	53984	LEO TIDWELL EXCAVATING CORP.	519.40
7/10/2025	54003	Loc Pump & Equipment Company of Florida	2,684.01
7/10/2025	54004	Michael Hidalgo obo Life CPR Training	3,125.00
7/10/2025	54005	Mission Uniform Service	553.02
7/10/2025	54006	O'Reilly Auto Parts	19.39
7/10/2025	54007	Petty Cash	70.58

7/10/2025	54008	Quinn Company	1,795.76
7/10/2025	54009	Recology San Benito County	357.64
7/10/2025	54010	San Benito County Water District	376.75
7/10/2025	54011	San Benito County Water District	543,205.88
7/10/2025	54013	Shape, Inc.	763.94
7/10/2025	54014	State Water Resources Control Board-DWOCP	90.00
7/10/2025	54015	Toro Petroleum Corp.	2,792.67
7/10/2025	54016	U.S. Bank Corporate Payment Systems	3,811.91
7/10/2025	54017	USA Blue Book	818.17
7/10/2025	54018	UWUA Local 820	767.90
7/10/2025	54019	Verizon Wireless	565.34
7/10/2025	54020	Waste Resource Recovery, Inc.	1,750.00
7/10/2025	54021	Wright Bros. Indust. Supply	3.23
7/11/2025	ACH3172	CalPERS - Retirement	162.18
7/11/2025	ACH3173	Nationwide Retirements Solutions	9,835.57
7/11/2025	EFT0000242	Net Pay	91,861.37
7/11/2025	EFT0000243	Total Tax	23,133.98
7/15/2025	ACH3174	Colonial Life	2,229.66
7/17/2025	54023	A-1 Services	504.00
7/17/2025	54024	Ace Hardware (Johnson Lumber Co.)	286.37
7/17/2025	54022	All American Mailing, Inc.	3,692.66
7/17/2025	54025	Amazon Capital Services	433.16
7/17/2025	54026	American Water Works Assoc. CA-NV Section	340.00
7/17/2025	54027	Auto Tech Service Center, Inc.	120.00
7/17/2025	54028	Brenntag Pacific, Inc.	50,160.83
7/17/2025	54029	Brigantino Irrigation	362.37
7/17/2025	54030	Calgon Carbon Corporation	71,697.79
7/17/2025	54031	Cummins Inc.	6,369.16
7/17/2025	54032	EBCO Pest Control	75.00
7/17/2025	54033	exceedio	324.90
7/17/2025	54034	Grainger, Inc.	88.15
7/17/2025	54035	Hollister True Value	6.10
7/17/2025	54036	ICON Cloud Solutions, LLC	291.97
7/17/2025	54037	Iconix Waterworks (US) Inc.	3,455.24
7/17/2025	54038	InfoSend	3,406.07
7/17/2025	54039	J & J Air Conditioning	4,580.00
7/17/2025	54040	Mission Uniform Service	500.50
7/17/2025	54041	MuniQuip, LLC	3,474.85
7/17/2025	54042	Reliable Translations	361.08
7/17/2025	54043	Trans Union LLC	112.58
7/17/2025	54044	Transene Company Inc (Shape Products)	164.22
7/17/2025	54045	USA Blue Book	4,552.79
7/17/2025	54046	Velodyne	1,238.58
7/17/2025	54048	Wright Bros. Indust. Supply	6.90
7/18/2025	ACH3175	ADP	2,346.12
7/22/2025	ACH3176	P G & E	47,998.96
7/24/2025	54089	COOPER DAUER	63.60
7/24/2025	54088	JUDY MULLEN	143.30
7/24/2025	EFT0000246	Net Pay	83,227.96
7/24/2025	ACH3177	Sterling Administration Health	212.00

7/24/2025	EFT0000247	Total Tax	20,714.67
7/25/2025	54049	ACC Business	1,331.84
7/25/2025	54050	Ace Hardware (Johnson Lumber Co.)	325.25
7/25/2025	54051	Amazon Capital Services	431.84
7/25/2025	54052	Baker Supplies and Repairs	177.33
7/25/2025	54053	Bazilio Hernandez	140.28
7/25/2025	54054	Bender Rosenthal, Inc	12,300.00
7/25/2025	54055	Brenntag Pacific, Inc.	51,090.93
7/25/2025	54056	Brigantino Irrigation	179.53
7/25/2025	54057	Calcon System, Inc.	24,000.00
7/25/2025	54058	Calcon System, Inc.	2,680.00
7/25/2025	54059	Carlson's Fire Extinguisher Sales & Serv	2,268.06
7/25/2025	54060	Central Ag Supply LLC	1,647.06
7/25/2025	54061	CM Analytical, Inc.	13,141.50
7/25/2025	54062	Community Printers, Inc.	2,001.26
7/25/2025	54063	David Padilla	96.14
7/25/2025	54064	De Lay & Laredo	2,512.00
7/25/2025	54065	Diego Perez Bribiesca	54.61
7/25/2025	54066	DKF Solutions Group, LLC	4,566.20
7/25/2025	54067	exceedio	5,233.77
7/25/2025	54068	Filmtec Corporation	1,324.88
7/25/2025	54069	Frisch Engineering Inc.	1,212.50
7/25/2025	54070	Grainger, Inc.	2,132.63
7/25/2025	54071	Hach Company	305.27
7/25/2025	54072	Hollister Auto Parts, Inc.	27.83
7/25/2025	54073	Hollister True Value	29.02
7/25/2025	54074	Kelly Roberts	100.00
7/25/2025	54075	Mission Uniform Service	1,053.52
7/25/2025	54076	Raftelis Financial Consultants, Inc.	4,225.00
7/25/2025	54077	Rain for Rent	2,828.75
7/25/2025	54078	Roberts Water Technologies, Inc.	5,559.72
7/25/2025	54079	Ruggeri-Jensen-Azar	19,192.50
7/25/2025	54080	Ruggeri-Jensen-Azar	12,767.85
7/25/2025	54081	San Benito County-Assessor	20,994.00
7/25/2025	54082	SBC Chamber of Commerce	245.00
7/25/2025	54083	Specialty Construction Inc.	431,374.19
7/25/2025	ACH3178	Sterling Administration Health	10.00
7/25/2025	54084	Toro Petroleum Corp.	2,047.96
7/25/2025	54085	Underground Service Alert North 811	1,868.12
7/25/2025	54086	USA Blue Book	124.17
7/25/2025	54087	Veolia Water Technologies, Inc.	73,719.33
7/28/2025	ACH3182	CalPERS - Health Insurance	39,674.73
7/28/2025	ACH3180	CalPERS - Retirement	8,686.55
7/28/2025	ACH3181	CalPERS - Retirement	11,715.38
7/28/2025	ACH3179	CalPERS - Retirement	162.18

-\$2,454,737.03

3. Receive Engineering Services Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Alcorn asked for public comment and upon receiving none, President Alcorn requested a motion to approve the consent agenda. Upon a motion made by Director Brown to approve the Consent Agenda, seconded by Director Mauro, for which President Alcorn then took a roll call vote as follows: (DB), yes; (JB), yes; (EM), yes; (OM), yes; and (MA) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. Approve Resolution No. 612 Adopting A Zero-Property Tax Exchange Agreement Between San Benito County And Sunnyslope County Water District (Not A Project Under Title 14 CEQA Per Article 20, Section 15378).

General Manager Lander presented this item. The purpose of the resolution is to simplify future annexation processes by formally confirming that SSCWD will not request property tax transfers from the County. The County Board of Supervisors is expected to adopt an identical resolution, after which both will be forwarded to the County Auditor for recording.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Brown made a motion to approve Resolution No. 612 adopting a zero-property tax exchange agreement between San Benito County and Sunnyslope County Water District. This motion was seconded by Director Mauro for which President Alcorn then took a roll call vote as follows: (DB), yes; (JB), yes; (EM), yes; (OM), yes; and (MA), yes; the motion passes 5-0.

2. Adoption Of CEQA Exemption For The Mega Project (Not A Project Under Title 14 CEQA Per Article 20, Section 15378).

General Manager Lander reviewed the CEQA exemption determination and related agreement/contract materials with the Board, walking through the plan set at a high level (pipeline segments A–E and the Tres Pinos tank demo). He summarized that the “Mega Project” was intentionally designed for very low impact—keeping work primarily within existing roadways and other previously disturbed areas—and that environmental review found no significant resource impacts. He requested authorization to certify and record the Notice of Exemption.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Mauro made a motion to adopt CEQA exemption for the mega project. This motion was seconded by Director Brown for which President Alcorn then took a roll call vote as follows: (DB), yes; (EM), yes; (JB), yes; (OM), yes; and (MA), yes; the motion passes 5-0.

3. Approve the Purchase and Installation of Well Water Level Sensors for the Five District Wells At A Cost Not To Exceed \$38,000. (CEQA Exempt Tit 14 Sec. 15301)

General Manager Lander presented this item. Bids were obtained identifying Eno Scientific's Well Watch 700 units with SCADA integration by Calcon, and pricing came in lower than anticipated.

President Alcorn then asked for any public comment and upon receiving no public comment, requested a motion to approve the item. Director Mauro made a motion to approve the purchase and installation of well water level sensors for the five district wells at a cost not to exceed \$38,000. This motion was seconded by Director Martinez for which President Alcorn then took a roll call vote as follows: (DB), yes; (JB), yes; (EM), yes; (OM), yes; and (MA), yes; the motion passes 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (No Meeting)
2. **Water/Wastewater Committee:** (No Meeting)
3. **Finance Committee:** (No Meeting)
4. **Policy and Procedure Committee:** (Meeting Held August 7th -Director Brown reported that a couple of policies were reviewed concerning Board communication with District council and tuition reimbursement; stating that these would be brought to the board once updates are drafted)
5. **Personnel Committee:** (No Meeting)
6. **Water Resources Association of San Benito County (WRA):** (August 7th Meeting Cancelled)

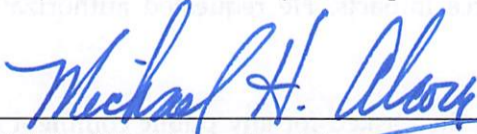
K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report. Reminded the Board that the General Manager's yearly review is coming up and to get the process started.
3. **General Manager:** General Manager Lander reported that interviews for the Water Resources Association Director position have been completed, with a candidate expected to be selected soon. He also announced that Account Technician, Kelly Roberts, will be retiring at the end of October 2025, extending her original retirement date to provide additional transition support. Recruitment for her replacement is currently underway and has been advertised externally, with the intention of allowing sufficient overlap to ensure a smooth handover of responsibilities. He concluded by stating that overall operations are running smoothly, with no significant issues requiring Board attention at this time.

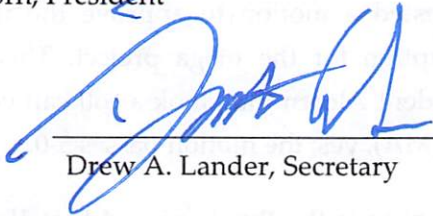
L. FUTURE AGENDA ITEMS: New Policy Amendments & Connection Fee Discussions

M. **ADJOURNMENT:** President Alcorn adjourned the meeting at 5:55 p.m.

APPROVED BY THE BOARD:


Michael H. Alcorn, President

RESPECTFULLY SUBMITTED:


Drew A. Lander, Secretary