

MINUTES
Regular Meeting of the Board of Directors
of the
SUNNYSLOPE COUNTY WATER DISTRICT
October 22nd, 2024

A. CALL TO ORDER: The meeting was called to order at 4:34 p.m. by President Mauro, at the Sunnyslope County Water District office, 3570 Airline Highway, Hollister, California.

ROLL CALL: Present in Person: President Edward Mauro (EM), Vice President James Parker (JP), Director Dee Brown (DB), Director Jerry Buzzetta (JB)

Absent for Closed Session: Director Michael Alcorn (MA).

B. PUBLIC COMMENTS ON CLOSED SESSION MATTERS: The Board welcomed members of the public and opened the meeting to public comments regarding matters identified on the Closed Session agenda. No comments were received.

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. **Management Compensation/Benefits (§ 54957.8) - *Unrepresented Management Staff Classifications***

2. **Public Employee Performance Review (§ 54957) - *General Manager***

President Mauro retired to closed session at 4:34 p.m. and upon returning to the regular session, moved to take a brief recess at 5:10 p.m. The meeting was reconvened to open session at 5:15 p.m.

Director Alcorn arrived prior to commencement of the regular session.

D. PLEDGE OF ALLEGIANCE: Director Buzzetta led those in attendance in the Pledge of Allegiance.

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION:

1. **October 22, 2024, Regular Meeting- Management Compensation/Benefits (§ 54957.8)**
Directors had a general discussion, no action was taken, and an agenda item is before the Board for consideration as an item of new business.

2. **October 22, 2024, Regular Meeting- Public Employee Performance Review (§ 54957)**
Directors began the process of the General Manager's yearly performance review; general direction was provided, and no action was taken.

F. APPROVAL OF AGENDA: General Manager Lander informed the board that although he advertised the 218-rate notice for Cielo Vista for this meeting, he did not include the item in tonight's actions and requested continuance to the November 2024 meeting due to an already lengthy agenda. President Mauro requested a motion to approve the agenda. Director Brown motioned to approve the agenda, seconded by Director Alcorn, for which President Mauro took a roll call vote as follows: (JB), yes; (MA), yes; (JP), yes; (DB), yes; and (EM), yes; the motion carried 5-0.

G. PUBLIC COMMENTS AND AUDIENCE INTRODUCTIONS: The Board welcomed members of the public and opened the meeting to public comments regarding matters not itemized on the agenda. Jeff Cattaneo, the interim San Benito County Water District General Manager, is in attendance to make a presentation but no comments were received at this time.

Staff Present for Open Session: In Person: General Manager/Secretary Drew Lander, Executive Assistant/Stenographer Madison Koester, Finance and HR Manager Barry Kelly, Principal Engineer Robert Hillebrecht.

H. CONSENT AGENDA:

1. Approval of Minutes for:

Regular Board Meeting of September 24th, 2024.

2. Allowance of Claims – The Board reviewed the Disbursement Summary (below) for the period of September 1, 2024 through September 30, 2024, totaling \$3,146,345.77 which includes \$1,217,871.78 for payments to vendors, \$307,296.89 for Payroll, \$1,120,889.25 paid to the City of Hollister for collection of City sewer billings (net of our fees), and \$1,043.38 for customer refunds.

Date	Number	Name	Amount
9/3/2024	51582	CENTURY COMMUNITIES OF CA LLC,	425.03
9/3/2024	ACH2942	Sterling Administration Health	140.00
9/4/2024	ACH2943	P G & E	53,467.14
9/5/2024	52939	Ace Hardware (Johnson Lumber Co.)	30.96
9/5/2024	52940	Amazon Capital Services	261.14
9/5/2024	52941	Brenntag Pacific, Inc.	5,084.73
9/5/2024	52942	Clean Brothers	150.00
9/5/2024	52943	CM Analytical, Inc.	14,313.75
9/5/2024	52944	CWSRF Accounting Office	759,974.56
9/5/2024	52945	Ferguson Enterprises, Inc.	333.91
9/5/2024	52946	J M Electric	968.00
9/5/2024	52947	Mission Uniform Service	391.73
9/5/2024	52948	Rain for Rent	3,424.11
9/5/2024	52949	Recology San Benito County	357.64
9/5/2024	52950	San Benito County Water District	442.75
9/5/2024	52951	Shape, Inc.	206.36
9/5/2024	52952	State Water Resources Control Board-DWOCP	105.00
9/5/2024	52953	USA Blue Book	5,314.75
9/5/2024	52954	Watersmart Software, Inc.	5,000.00
9/5/2024	ACH2944	Principal	3,440.25
9/5/2024	JN00643	Net Pay	80,106.75
9/5/2024	JN00643	Total Tax	20,381.02
9/9/2024	ACH2945	iCloud	14,038.85
9/9/2024	ACH2946	CalPERS - Retirement	291.50
9/9/2024	ACH2947	CalPERS - Retirement	4,953.25
9/9/2024	ACH2948	CalPERS - Retirement	8,375.43
9/9/2024	ACH2949	CalPERS - Retirement	9,336.11
9/9/2024	ACH2950	CalPERS - Retirement	23.08
9/9/2024	ACH2951	Nationwide Retirements Solutions	9,273.56
9/11/2024	ACH2952	Colonial Life	1,871.74
9/12/2024	51481	MARK NICHOLSON, INC.,	307.81
9/12/2024	ACH2953	Sterling Administration Health	25.00
9/17/2024	51544	CASSIDY BLEICH	150.00
9/17/2024	52961	A-1 Services	504.00
9/17/2024	52962	Ace Hardware (Johnson Lumber Co.)	296.42
9/17/2024	52963	Brenntag Pacific, Inc.	35,008.38

9/17/2024	52964	Brigantino Irrigation	103.72
9/17/2024	52965	Calgon Carbon Corporation	143,395.58
9/17/2024	52966	City of Hollister-Finance Dept	458,790.93
9/17/2024	52967	CWEA Membership- TCP	239.00
9/17/2024	52968	EBCO Pest Control	75.00
9/17/2024	52969	Exceedio	48.72
9/17/2024	52970	Garton Tractor, Inc.	4,669.68
9/17/2024	52971	Grainger, Inc.	151.84
9/17/2024	52972	Hach Company	46,620.07
9/17/2024	52973	Iconix Waterworks (US) Inc.	1,127.19
9/17/2024	52974	MBS Business Systems	709.92
9/17/2024	52975	Mc Master-Carr	23.65
9/17/2024	52976	Michael Vargas Garcia	250.00
9/17/2024	52977	Mission Uniform Service	439.51
9/17/2024	52978	O'Reilly Auto Parts	32.16
9/17/2024	52979	Postal Graphics	378.49
9/17/2024	52980	Quinn Company	1,309.36
9/17/2024	52981	Raftelis Financial Consultants, Inc.	585.00
9/17/2024	52982	Rain for Rent	3,424.11
9/17/2024	52983	Simplot Grower Solutions	909.00
9/17/2024	52984	State Water Resources Control Board-DWOCF	130.00
9/17/2024	52985	Toro Petroleum Corp.	2,616.32
9/17/2024	52986	Trans Union LLC	181.87
9/17/2024	52987	U.S. Bank Corporate Payment Systems	4,932.56
9/18/2024	52191	ANDERSON HOMES,	35.71
9/18/2024	ACH2954	Sterling Administration Health	50.00
9/19/2024	ACH2955	Sterling Administration Health	30.00
9/19/2024	JN00644	Net Pay	73,782.21
9/19/2024	JN00644	Total Tax	19,511.93
9/20/2024	ACH2956	ADP	2,335.02
9/20/2024	ACH2957	Sterling Administration Health	143.63
9/23/2024	52992	Ace Hardware (Johnson Lumber Co.)	62.40
9/23/2024	52993	Amazon Capital Services	178.97
9/23/2024	52994	Auto Tech Service Center, Inc.	3,150.00
9/23/2024	52995	Brenntag Pacific, Inc.	67,252.02
9/23/2024	52996	California Integrated Solutions	478.75
9/23/2024	52997	CWEA Membership- TCP	209.00
9/23/2024	52998	CWEA Membership- TCP	239.00
9/23/2024	52999	De Lay & Laredo	3,042.00
9/23/2024	53000	Foster & Foster, Inc.	3,800.00
9/23/2024	53001	Frisch Engineering Inc.	1,850.00
9/23/2024	53002	Hollister True Value	15.28
9/23/2024	53003	ICON Cloud Solutions, LLC	280.51
9/23/2024	53004	InfoSend	3,776.79
9/23/2024	53005	John Smith Road Landfill	1,066.72
9/23/2024	53006	Kruger	7,025.43
9/23/2024	53007	Mc Gilloway, Ray, Brown & Kaufman	4,050.00
9/23/2024	53008	Mc Master-Carr	70.03
9/23/2024	53009	Meter, Valve & Control	4,210.00
9/23/2024	53010	Mission Uniform Service	391.73
9/23/2024	53011	Postal Graphics	140.65
9/23/2024	53012	San Benito Tire Pros & Automotive	196.54
9/23/2024	53013	Silke Communications, Inc.	2,892.44

9/23/2024	53014	Star Concrete	172.62
9/23/2024	53015	State Water Resources Control Board-DWOCP	60.00
9/23/2024	53016	State Water Resources Control Board-DWOCP	105.00
9/23/2024	53017	Toro Petroleum Corp.	2,073.56
9/23/2024	53018	Transene Company Inc (Shape Products)	157.78
9/23/2024	53019	USA Blue Book	1,644.43
9/23/2024	53020	VEOLIA WTS Analytical Instruments, Inc.	1,058.69
9/23/2024	ACH2958	Sterling Administration Health	14.37
9/25/2024	ACH2959	CalPERS - Retirement	23.08
9/25/2024	ACH2960	CalPERS - Health Insurance	31,834.74
9/25/2024	ACH2961	CalPERS - Retirement	9,358.34
9/25/2024	ACH2962	CalPERS - Retirement	8,398.45
9/25/2024	ACH2963	Nationwide Retirements Solutions	9,273.55
9/26/2024	53031	J & D MOLINA CONSTRUCTION	585.57
9/30/2024	53021	Corbin Willits Systems, Inc. (MOM's)	162.00
9/30/2024	53022	Exceedio	3,958.95
9/30/2024	53023	InfoSend	5,047.16
9/30/2024	53024	Mission Uniform Service	444.74
9/30/2024	53025	Petty Cash	29.83
9/30/2024	53026	San Benito County Water District	498,801.72
9/30/2024	53028	State Water Resources Control Brd-WWOPCP	295.00
9/30/2024	53029	Verizon Wireless	562.72
9/30/2024	53032	City of Hollister-Finance Dept	662,098.32

-\$3,146,345.77

3. Receive Associate Engineer Monthly Status Report.
4. Receive Finance Manager Monthly Status Reports: a. Narrative Report, b. Operation Summary, c. Statement of Income, d. Investment Summary, and e. Board Designated Reserves.
5. Receive Superintendent Monthly Status Reports: a. Maintenance, b. City Meter Reading, and c. Groundwater Level Measurement.
6. Receive General Manager Monthly Status Report.

President Mauro asked for public comment and upon receiving none, President Mauro requested a motion to approve the consent agenda. Upon a motion made by Director Alcorn to approve the Consent Agenda, seconded by Director Brown, for which President Mauro then took a roll call vote as follows: (JB), yes; (MA), yes; (JP), yes; (DB), yes; and (EM) yes; the motion carried 5-0.

I. NEW BUSINESS:

1. **Authorize The General Manager To Proceed With Well #8 Rehabilitation For A Total Cost Not To Exceed \$75,000. (CEQA Categorically Exempt 15301 (d)).**

General Manager Lander spoke on this matter, informing the board of the need to perform routine maintenance on a well that has served the district for many years. Quotes for the rehabilitation were solicited from local well-drilling companies and Maggiora Bros. Drilling, Inc. were the responsive bid; having provided excellent service and pricing to the district in past endeavors.

President Mauro then asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Buzzetta made a motion to authorize the General Manager to proceed with Well #8 rehabilitation for a total cost not to exceed \$75,000. This motion was seconded by Director Alcorn for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

2. Authorize The General Manager To Approve Change Order #1 Of The Temetra Passive Data Collection Network Solution From Meter, Valve & Control For A Cost Not To Exceed \$18,731. (Categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c))

This change order request is within the GM's signing authority; however, it is added to a previously approved contract value of just a little over \$400,000 that was Board approved back in June 2023 for the Temetra project, pertaining to radio read meters. Director Alcorn questioned whether a contingency was added to the original agreement for \$400,000 to have a cushion for unexpected expenses. Mr. Lander confirmed that although there was some cushion determined in the original agreement, this item requires a change order to the contract the district holds with Meter, Valve & Control for the Temetra project.

President Mauro then asked for any public comment. Upon receiving no public comment, President Mauro requested a motion to approve the item. Director Alcorn made a motion to authorize the General Manager to approve change order #1 of the Temetra Passive Data Collection Network Solution from Meter, Valve & Control for a cost not to exceed \$18,731. This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

3. PUBLIC HEARING: Consider First Reading Of Ordinance No. 83 Adopting An Administrative Remedies Procedures For Challenges To Fees, Charges, And Assessments. (CEQA Non-Project, Article 20, Section 15378)

District Attorney, Michael Laredo presented this item, informing the board this ordinance comes about as a result of recent litigation and limits litigation on the proposition 218 process to the administrative record. Ordinance No. 83 being presented is the administrative process for ratepayers to challenge, it caps the evidence to the administrative record so any arguments that could be raised in court must be raised for board consideration at the time of adopting the new rates. The ordinance will set up a simple process that coincides with the 218 process itself, just ensuring that any arguments are to be first heard by the board rather than in a court proceeding. Mr. Laredo requested a motion to adopt the first reading of Ordinance No. 83, to which it will then need to be brought back for a second reading and published in a local newspaper as required by water code.

Director Alcorn questioned how this will affect our current 218 process the district just completed, which Attorney Michael Laredo informed him that because the district is already in the middle of its 218 process, it is a little muddled with the new legislation. Mr. Laredo advised against restarting the 218 process, but would like to get this ordinance in effect prior to the next 218 process. Director Buzzetta comments that he believed the ordinance would make it more difficult for customers to challenge items when they might not understand all of the rules. Attorney Michael Laredo responded that the ordinance doesn't strip rights, it clarifies challenges to the Board's use of discretion. The wording of the proposed ordinance is supported and promoted by the California State Legislature.

President Mauro asked for any public comment. Jeff Cattaneo, interim San Benito County Water District's General Manager was in attendance and commented that although there is a concern about the ordinance, the process on how to appeal or protest is typically put on the 218 notices, therefore the public is informed of the mechanism to be able to appeal any items of concern. President Mauro requested a motion to approve the item. Director Alcorn made a motion to consider the approval of the first reading of

Ordinance No. 83 adopting an administrative remedies procedure for challenges to fees, charges, and assessments. This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), no; (MA) yes; (JP), yes; and (EM), yes; the motion carried 4-1.

4. PUBLIC HEARING: Consider First Reading Of Ordinance No. 84 Adopting And Amending Policy #7020 To Increase The Board Of Directors Compensation For Attendance At Meetings And For Service Rendered By Request Of The Board. (CEQA Non-Project, Article 20, Section 15378)

President Mauro initiated this item for board discussion. Director Alcorn questioned whether Attorney Michael Laredo received his email about potential board compensation, to which Mr. Laredo responded he had and researched the topic of interest. Mr. Laredo reported that deferred compensation is not allowed past the amount that is allowed to be paid out, and clarified that compensation is capped at a maximum 5% increase per year. Director Alcorn questioned if directors started seeking healthcare, would the FLEX program be considered healthcare or compensation. Mr. Laredo cautioned that any options that put money directly in the pockets of the directors would not be advised.

Director Alcorn commented that minimal board compensation is a reason some constituents do not serve. President Mauro commented he did not feel the board was looking to add significant expense, but it is not understood how other districts have been able to provide their compensation packages, but the district is capped by state regulations at only 5% increases a year. Director Alcorn questioned whether the board could agree to provide benefits in this board meeting, to which Attorney Michael Laredo informed him an ordinance would need to have been advertised prior to the meeting.

Attorney Laredo explained that the last increase was in April 2018 and if it pleased the board they could delay the ordinance effective date to April 2025 in the second reading of Ordinance No. 84 when it is brought back to the board. Mr. Laredo clarified that the increase could include an additional 5% by pushing the acceptance to April 20th, 2025 to be able to increase for 2019, 2020, 2021, 2022, 2023 and 2024 a total of 30%.

President Mauro then asked for any public comment. Jeff Cattaneo, interim San Benito County Water District's General Manager, commented that districts with higher compensation have been created under a different State statute such as a Special Acting District; having their own water code. Sunnyslope works under the General Water District Code by the state. President Mauro requested a motion to approve the item. Director Alcorn made a motion to approve the first reading of Ordinance No. 84 with the amendments discussed and the additional 6-year adjustment to be effective April 20th, 2025. This motion was seconded by Director Brown for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), no; (MA) yes; (JP), no; and (EM), yes; the motion carried 3-2.

5. Accept The San Benito Urban Areas Water Supply And Treatment Master Plan Update, Previously Referred To As The Water Supply Master Plan Update, As A Water Supply Plan Update Of The Hollister Urban Area Water & Wastewater Master Plan Prepared On Behalf Of The San Benito County Water District, City Of Hollister, Sunnyslope County Water District And San Juan Bautista

General Manager Lander introduced this item and introduced Holly Kennedy, consultant with HDR Inc. and Jeff Cattaneo, interim General Manager with SBCWD.

Holly Kennedy, an HDR Inc. Consultant, provided an updated slideshow presentation to further discuss the information presented to the board in December 2023 pertaining to the San Benito Urban Area Water Supply and Treatment Master Plan update. This presentation includes the key objectives of the Master Plan, which entails continually working towards improving drinking and recycled water quality goals.

Miss Kennedy informed the board of a major change since the last presentation, which was to return the injection wells back to the northern end of town. During further

investigation into the ADRoP well locations a fatal flaw in the subsurface geology was discovered. Due to groundwater migration modeling demonstrating higher velocities at the Southerly site, the data suggests that when water is injected there the water was moving too quickly to be recaptured. Data has shown that moving the project to Fallon Road will lead to less mixing with ambient groundwater, which results in better quality recovered water. General Manager Lander asked for more clarification on how this data was determined to which Jeff Cattaneo, informed the board of Todd Groundwater's process for creating a model and calibrating it to known groundwater data collected over several decades. Mr. Cattaneo presented the financial impact of the project and informed the board the 40% grant funding for the project. In addition to the \$20 million in grants, \$6.5 million in supplemental grant funding is very likely to be awarded, bringing the grant funding to 50%.

Director Alcorn asked for clarification on what is being agreed upon with the principal terms, ensuring that Sunnyslope will never be forced to purchase water from the ADRoP project in the future if other options are more cost effective. Interim SBCWD General Manager Jeff Cattaneo assured Director Alcorn that Sunnyslope will never be forced to purchase water from San Benito County Water District, there are no terms in any agreement that says Sunnyslope must purchase any water they don't want to. Sunnyslope's Finance and Human Resources Manager, Barry Kelly, questioned how raw water costs have been calculated, to which Mr. Cattaneo said he would provide that data.

General Manager Drew Lander expressed support of the project, stating the engineering seems sound and the grants the project have obtained are beneficial in projects the district was seeking to complete otherwise. Mr. Lander informed the board that approving this item expresses intent to move forward with this project, and in turn will assist in additional grant applications. Director Alcorn expressed support in favor of this project, stating that it'll give us more options if we run into capacity issues and in the 12 years Director Alcorn has been on the board he has seen the greatest successes in working with the County and City together. Director Parker asks for clarification on whether agreeing on this item meant agreeing to the project in its entirety, to which District Attorney Michael Laredo informed him it was an acceptance of the update, not committing anything without additional approvals that would come to the board.

President Mauro then asked for any public comment. Robert Hillebrecht questioned Mr. Cattaneo whether any consideration was given to the City of Hollister PD property for a well site, to which Mr. Cattaneo confirmed wells were drilled in that location but testing resulted in horrible water quality.

Director Buzzetta voiced multiple concerns he had pertaining to the presented agreement, believing the board should not move forward with the item at this time. Director Buzzetta believes there is a lack of written agreements for the water treatment plants and voiced concerns with the fact that Sunnyslope sent out a "step 1" dispute resolution request in June that has only resulted in a single governance meeting. Therefore, he does not feel as though the governance committee has had the proper time to do their due diligence in regards to the step 1 process, and doesn't believe Sunnyslope's board is getting the answers they need to move forward. Director Buzzetta agrees that it's important to partner with San Benito Water but did not feel prepared to support a motion to approve at this time. Lastly, Director Buzzetta voiced his concerns with the slow process due to the turnover in SBCWD general management and with again having a new SBCWD manager starting in November. Director Alcorn provided a counter argument, due to Mr. Cattaneo guaranteeing Sunnyslope doesn't have to take the water. Sunnyslope only assumes that risk when they buy the ADRoP water, if the project ends up too expensive Sunnyslope has no incentive to purchase that water. The district risk is if the ADRoP construction costs exceed budget and encouraged the ADRoP amendment to be worked out quickly to put in writing our understanding.

Director Buzzetta expressed discontent with the district spending what he determined to be an extra million dollars at the orders of San Benito County Water District to treat additional water last year. Interim SBCWD General Manager Jeff Cattaneo informed

Director Buzzetta that the district purchased 4,800-acre feet of water in 2023, a typical amount and he doesn't understand where the additional cost Director Buzzetta is referring to is coming from. Director Alcorn clarified that Director Buzzetta's comment is in regards to the water quality blend ratio trying to be achieved, a higher quality blend increased production costs in the previous year. Principal Engineer Robert Hillebrecht commented that West Hills was down in the Spring due to electrical issues, therefore the rest of the year West Hills was running at a higher percentage the remainder of the year. The timing of the blends was different, but if you average that amount throughout the year then it evens out. GM Lander added that the budget for 2023 assumed half as much water purchase would happen due to the plants being off half the year but the remainder of the year SSCWD increased production at the request of the prior SBCWD manager, resulting in taking the normal annual use of water in fewer months. Barry Kelly commented that the increased unbudgeted blend percentage, along with the undefined "Reliability Charge" left the district with a larger deficit at the end of the year. Director Alcorn asked if Director Buzzetta would approve the item with a provision including an addendum to ensure everything is clearly spelled out. Jeff Cattaneo provided clarification that he is seeking approval on the principals of agreement to be able to move forward with additional grants, and he doesn't agree with Director Buzzetta's comments because his concerns are already in the written agreement. General Manager Lander provided clarification on what approving this item entails; the agreement of the master plan is recognizing the planned water needs, recognizing there are multiple solutions choose from, and to agree that the engineering decisions are sound.

President Mauro requested a motion. Director Buzzetta makes a motion to table the item for further study by the governance committee in conjunction with San Benito County Water District and the City of Hollister to develop the terms of the Water Supply Agreement. This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (DB), no; (JB), yes; (MA) no; (JP), no; and (EM), no; the motion failed 1-4. Director Alcorn made a second motion to accept the document and work towards and MOU for financing. This motion was seconded by Director Buzzetta for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

- 6. Consider Approval Of Revised Job Descriptions For Management Level Employees And Authorize The General Manager To Create A New Management Position To Be Titled "Assistant Finance Manager" And Approve The Compensation Range Adjustments For All District Management Staff Including One Additional Holiday And Also Equitably Apply The Health Care Benefits Defined In The 2024 Union MOU To All Management Team Staff.**

General Manager Lander presented this item. The Union negotiations which concluded in June 2024 presented a new holiday to be provided and a change to health care benefits that Mr. Lander is seeking to make effective across the board for all employees. In addition to matching parts of the Union contract, Mr. Lander requested the board accept his recommendation to create a new management position, "Assistant Finance Manager" to facilitate succession planning as the current Finance and Human Resources Manager plans for retirement. Lastly, GM Lander asked the board to authorize salary scale adjustments for all salary ranges as proposed to help maintain manager compensation competitive.

Director Alcorn questioned whether the Assistant Finance Manager would be budgeted every year, which Mr. Lander replied that it is a transitional position and would not be filled continuously.

President Mauro then asked for any public comment. At the conclusion of comments President Mauro then requested a motion to approve the item. Director Alcorn made a motion to approve the item as written and to have it come back in the November meeting with any adjustments the General Manager needs to make. This motion was seconded by Director Brown for which President Mauro then took a roll call vote as follows: (DB), yes; (JB), yes; (MA) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

7. Board Members Will Discuss And Provide The General Manager Direction For Meeting Dates To Be Held November And December 2024 And Confirm The Dates Of All Board Meetings To The End Of 2024.

General Manager Lander informed the board that the November 2024 board meeting aligns with the Thanksgiving holiday and recommends moving the regularly scheduled board meeting to either November 12th or 19th. District counsel informed the board that a decision had to be made for the meeting date to be a regular meeting, allowing for the Cielo Vista prop 218 item to be presented. Directors had a discussion and decided that November 19th would be the regular board meeting for November.

President Mauro then requested any public comment. No comments were received. President Mauro then requested a motion to approve the item. Director Alcorn made a motion to change the November 2024 regularly scheduled board meeting from November 26th to November 19th. This motion was seconded by Director Parker for which President Mauro then took a roll call vote as follows: (DB), yes; (MA), yes; (JB) yes; (JP), yes; and (EM), yes; the motion carried 5-0.

J. BOARD COMMITTEE and STATUS REPORTS

1. **Governance Committee:** (Meeting Held Oct. 9th & Oct. 21st)
2. **Water/Wastewater Committee:** (No Meeting)
3. **Finance Committee:** (Meeting Held Oct. 21st)
4. **Policy and Procedure Committee:** (No Meeting.)
5. **Personnel Committee:** (Meeting Held Oct. 8th)
6. **Water Resources Association of San Benito County (WRA):** (Meeting Held Oct. 3rd)

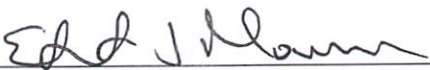
K. BOARD and STAFF REPORTS

1. **Directors:** No Report.
2. **District Counsel:** No Report.
3. **General Manager:** General Manager Lander reported that engineering staff are moving several projects forward at this time, including paving at Ridgemark, and that there have been no additional COVID cases amongst the staff.

L. FUTURE AGENDA ITEMS: Audit, CalPERS Report, Cielo Vista 218 Process, LAFCO Meeting and Manager Evaluation.

M. ADJOURNMENT: President Mauro adjourned the meeting at 8:24 p.m.

APPROVED BY THE BOARD:


Edward J. Mauro, President

RESPECTFULLY SUBMITTED:


Drew A. Lander, Secretary