



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

DECEMBER 18, 2025

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 5:00PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/81225783975?pwd=0aceiPlbHit5N7yefQmMRbWDbVrILZ.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 812 2578 3975
Dial in Passcode: 063864

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodation may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Alcorn _____, Vice President Buzzetta _____,

Director Brown _____, Director Mauro _____, and Director Martinez _____.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 5:00PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. Conference with Legal Counsel, Potential Litigation (§ 54956.9(b))

- i. Joseph Vallejo, Victor Espericueta, and Christopher Jones v. the Neil Jones Food Company dba San Benito Foods (5:24-cv-06835-VKD, Federal District Court, North District of California)

REGULAR SESSION @ 5:15PM

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

1. Conference with Legal Counsel, Potential Litigation (§ 54956.9(b))

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

H. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
 - Regular Board Meeting – November 18, 2025 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from November 1, 2025, Through November 30, 2025 (page 8)
3. Receive and Accept Engineering Services Monthly Status Report (page 11)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 13)
 - b) Operation Summary (page 22)
 - c) Statement of Income (page 26)
 - d) Investment Summary (page 28)
 - e) Board Designated Reserves (page 29)
5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 30)
 - b) City Meter Reading (page 37)
 - c) Groundwater Level Measurement (page 38)
6. Receive and Accept General Manager Monthly Status Report (page 39)

I. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Receive The Audit Report And Presentation From Collin Linder, CPA/Partner With Mcgilloway, Ray, Brown & Kaufman, Regarding The June 30, 2025 Financial Audit, And Accept The Audited Financial Statements. (Not A Project Under CEQA Pursuant To Article 20, Section 15378)) (page 40)

2. Interview Perspective Applicants To The Board, Consider And Sustain Appointment By A Majority Vote, And Conduct A Swearing-In Ceremony Of A New Board Member To Fill A Vacancy On The Board Of Directors. (page 103)
3. Consider Approving And Authorizing The General Manager To Sign A Contract For Abandonment Of Well 1 And Well 6 With Maggoria Bros. Drilling Inc At A Cost Not To Exceed \$70,000 (CEQA Notice Of Exemption Approved By Sunnyslope Water District Board On Sept 2, 2025) (page 106)
4. Consider Approving Additional Expenditure Not To Exceed \$30,000 For Construction Change Orders On The Oak Canyon Lift Station Abandonment Project. (CEQA Exempt Per Title 14 Section 15301(b)) (page 128)
5. Consider Awarding A Contract For The Small Water System Consolidation With Sunnyslope Project To Katch Environmental At A Cost Not To Exceed \$15,000,000 (CEQA Notice Of Exemption Approved By Sunnyslope Water District Board On Sept 2, 2025) (page 129)
6. Authorize The Board President To Execute An Agreement For Expense Reimbursement Between The Sunnyslope County Water District And The San Benito County Water District For Improvements Pertaining To The Sunnyslope County Water District Water System Consolidation Project, Pipe Section C. (Not A Project Under CEQA Per Article 20, Section 15378) (page 131)
7. Authorize The President Of The Board To Sign Resolution #614 Approving Tuition Reimbursement For Management Employees Policy #8800 (Not A Project Under CEQA Per Article 20, Section 15378) (page 136)
8. Take Appropriate Action To Elect A President And Vice-President Of The Board Of Directors, And President To Assign Director Duties To Standing District Committees For 2025. (Not A Project Under CEQA Per Article 20, Section 15378) (page 142)

9. Board Will Review The 2026 Calendar And Modify The Meeting Schedule For The Coming Year As Needed Beginning With Regularly Schedule Board Meetings To Be Scheduled On The 4th Tuesday Of The Month. Board Will Approve By Motion All Changes To The Calendar. (Not A Project Under CEQA Per Article 20, Section 15378) (page 145)

J. STATUS REPORT

1. Governance Committee (JB, MA) – (No Meeting)
2. Water / Wastewater Committee (DB, OM) – (No Meeting)
3. Finance Committee (MA, JB) – (Dec. 9th Meeting, Audit Presentation Review)
4. Policy and Procedure Committee (DB, JB)– (No Meeting)
5. Personnel Committee (EM, OM) – (Dec. 12th Meeting, Policy #8800 Review)
6. Water Resources Association of San Benito County (JB, Alt. OM) – (Canceled Dec. 11th Meeting)

K. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – January TBD, 2025 @ 5:15 p.m., District Admin Office

AGENDA DEADLINE: January TBD @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County- TBD, 2026 @ 4pm

¹The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

²The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.