



Sunnyslope County Water District

BOARD OF DIRECTORS

REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

NOTICE & AGENDA

OCTOBER 22, 2024

Regularly Scheduled Board Meeting - 5:15PM

Closed Session to Precede the Regular Session – 4:30PM

IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/83216038029?pwd=l7K47iHKhB1G4cL2xHdn4caN03i3Cb.1>

Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 832 1603 8029

Dial in Passcode: 130723

HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

Mission Statement:

“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”

A. CALL TO ORDER - ROLL CALL

President Mauro _____, Vice-President Parker _____,

Director Brown _____, Director Alcorn _____, and Director Buzzetta _____.

- B. PUBLIC COMMENT ON CLOSED SESSION MATTERS** – Members of the public may address the Board on the item or items listed on the Closed Session agenda, with a time limit of three minutes per speaker.

CLOSED SESSION @ 4:30PM

C. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS:

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications
2. **Public Employee Performance Review (§ 54957)** – Title: General Manager

REGULAR SESSION

D. PLEDGE OF ALLEGIANCE

E. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION

1. **Management Compensation/Benefits (§ 54957.8)** – Title: Unrepresented Management Staff Classifications
2. **Public Employee Performance Review (§ 54957)** – Title: General Manager

- F. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

- G. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment¹ on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will be called upon to speak. No action may be taken by the Board during the public comment period.

H. CONSENT AGENDA – Members of the Board and/or members of the public may pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board² on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Board
 - Regular Board Meeting – September 24, 2024 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from September 1, 2024, Through September 31, 2024. (page 10)
3. Receive and Accept Engineering Services Monthly Status Report (page 14)
4. Receive and Accept Finance Manager Monthly Status Reports:
 - a) Narrative Report (page 17)
 - b) Operation Summary (page 24)
 - c) Statement of Income (page 28)
 - d) Investment Summary (page 30)
 - e) Board Designated Reserves (page 31)
5. Receive and Accept Superintendent Monthly Status Reports:
 - a) Maintenance (page 32)
 - b) Groundwater Level Measurement (page 38)
 - c) City Meter Reading (page 39)
6. Receive and Accept General Manager Monthly Status Report. (page 40)

I. NEW BUSINESS – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board² on these items as the Board reviews each item when directed to do so.

1. Authorize The General Manager To Proceed With Well #8 Rehabilitation For A Total Cost Not To Exceed \$75,000. (CEQA Categorically Exempt 15301 (d)). (page 42)

2. Authorize The General Manager To Approve Change Order #1 Of The Temetra Passive Data Colleciton Network Solution From Meter, Valve & Control For A Cost Not To Exceed \$18,731. (Categorically exempt from CEQA under Article 19, Section 15301 b) and d), and Article 19, Section 15302 c)) (page 45)
3. PUBLIC HEARING: Consider First Reading Of Ordinance No. 83 Adopting An Administrative Remedies Procedures For Challenges To Fees, Charges, And Assessments. (CEQA Non-Project, Article 20, Section 15378) (Page 51)
4. PUBLIC HEARING: Consider First Reading Of Ordinance No. 84 Adopting And Amending Policy #7020 To Increase The Board Of Directors Compensation For Attendance At Meetings And For Service Rendered By Request Of The Board. (CEQA Non-Project, Article 20, Section 15378) (Page 56)
5. Accept The San Benito Urban Areas Water Supply And Treatment Master Plan Update, Previously Referred To As The Water Supply Master Plan Update, As A Water Supply Plan Update Of The Hollister Urban Area Water & Wastewater Master Plan Prepared On Behalf Of The San Benito County Water District, City Of Hollister, Sunnyslope County Water District And San Juan Bautista (Page 62)
6. Consider Approval Of Revised Job Descriptions For Management Level Employees And Authorize The General Manager To Create A New Management Position To Be Titled "Assistant Finance Manager" And Approve The Compensation Range Adjustments For All District Management Staff Including One Additional Holiday And Also Equitably Apply The Health Care Benefits Defined In The 2024 Union MOU To All Management Team Staff. (Page 68)
7. Board Members Will Discuss And Provide The General Manager Direction For Meeting Dates To Be Held November And December 2024 And Confirm The Dates Of All Board Meetings To The End Of 2024. (No staff report)

J. STATUS REPORT

1. Governance Committee (JB, MA) – (Meetings held Oct. 9th and Oct 21st)
2. Water / Wastewater Committee (DB, JP) – (No Meeting)
3. Finance Committee (JB, EM) – (Meeting held Oct. 21st)
4. Policy and Procedure Committee (JP, MA)– (No Meeting)

5. Personnel Committee (EM, DB) – (Meeting held Oct 8th)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (Meeting held Oct. 3rd)

K. BOARD and STAFF REPORTS

1. Directors
2. District Counsel
3. General Manager – General Manager Report (Oral Report)

L. FUTURE AGENDA ITEMS

M. ADJOURNMENT

Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.

Next Regular Board Meeting – November TBD, 2024 @ 5:15 p.m., District Office

AGENDA DEADLINE: November TBD 2024 @ 12:00 p.m.

Future Scheduled Committee Meetings

Water Resources Association of San Benito County – December 5th, 2024 @ 4pm

¹ The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

² The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.