



# Sunnyslope County Water District

## BOARD OF DIRECTORS

### REGULAR MEETING

District Office Board Room/Teleconference



3570 Airline Hwy., Hollister, CA

## NOTICE & AGENDA

OCTOBER 17, 2023

Regularly Scheduled Board Meeting - 5:15PM

**IN PERSON PUBLIC ACCESS TO DISTRICT MEETINGS IS AVAILABLE AND REMOTE ACCESS CAN BE OBTAINED THROUGH THE FOLLOWING ACCESS POINTS:**

ZOOM MEETING ACCESS LINK

<https://us06web.zoom.us/j/89028286111?pwd=a1diNzBjc3BRYWdjSUtsZGZpU2gyQT09>

Zoom Link Passcode: SSCWD

Or Telephone: Dial + 1 (669) 444-9171 and when prompted enter Meeting ID: 890 2828 6111

Dial in Passcode: 866864

### HEALTH AND SAFETY GUIDELINES

Public access to this meeting is provided both in person and through electronic viewing. Virtual meeting access will continue to be provided as a public convenience until further notice by the District Board. Remote viewing interruptions due to internet quality, power outages or other factors may occur and will not stop the meeting while a quorum is present in the Board Room; To ensure the health, safety, and welfare of those in attendance, all attendees must comply with any procedures/instructions announced by the Board of Directors or as directed by Staff prior to commencement of the meeting. Face coverings will be provided if health concerns dictate and will be made available upon request. The meeting will be available through Zoom for those who wish to join remotely. Anyone requiring accommodations may contact the Main Office at: (831) 637-4670 a minimum of 24 hrs prior to the start of the meeting.

### *Mission Statement:*

*“Our Mission is to provide safe, reliable, and high-quality water and wastewater services to our customers and all future generations in an environmentally and financially responsible manner.”*

**A. CALL TO ORDER - ROLL CALL**

President Brown \_\_\_\_\_, Vice-President Mauro \_\_\_\_\_,

Director Parker \_\_\_\_\_, Director Alcorn \_\_\_\_\_, and Director Buzzetta \_\_\_\_\_.

**REGULAR SESSION** @ 5:15PM

**B. PLEDGE OF ALLEGIANCE**

**C. REPORT IN OPEN SESSION ACTION TAKEN IN CLOSED SESSION**

**D. APPROVAL OF AGENDA** – Any requests to postpone consideration of an agenda item or move an item forward on the agenda will be considered at this time.

**E. PUBLIC COMMENTS and AUDIENCE INTRODUCTIONS** – The public may comment<sup>1</sup> on any District business, not on the agenda, with a time limit of three minutes per speaker. To make a public comment in person please fill out a “Speaker Card” and return to the Minutes Clerk prior to speaking. When virtual meeting access is provided, please use the “hand-raise” feature and you will called upon to speak. No action may be taken by the Board during the public comment period.

**F. CONSENT AGENDA** – Members of the Board and/or members of the public may request that the Board President pull matters from the Consent Agenda. Any matter pulled from the Consent Agenda requiring action shall be moved to New Business and treated as a matter of new business, or for matters needing clarification shall be moved to Staff Reports and addressed by the respective staff. The public may address the Board<sup>2</sup> on these items, not to exceed 3 minutes, when the Board reviews each pulled item.

1. Approve Minutes of the Regular Board Meeting of September 19<sup>th</sup>, 2023 (page 1)
2. Receive and Accept Allowance of Claims for Disbursements from September 1, 2023 Through September 30, 2023. (page 7)
3. Associate Engineer Monthly Status Report – (September Report Not Available)

4. Receive and Accept Finance Manager Monthly Status Reports:
  - a) Narrative Report (page 10)
  - b) Operation Summary (page 17)
  - c) Statement of Income (page 20)
  - d) Investment Summary (page 22)
  - e) Board Designated Reserves (page 23)
5. Receive and Accept Superintendent Monthly Status Reports:
  - a) Maintenance (page 24)
  - b) City Meter Reading (page 31)
  - c) Groundwater Level Measurement (page 32)
6. Receive and Accept General Manager Monthly Status Report. (page 33)

**G. NEW BUSINESS** – The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board<sup>2</sup> on these items as the Board reviews each item when directed to do so.

1. Authorize The General Manager To Purchase A Vac-Con Model VZ390LH/800 From Municipal Maintenance Equipment Inc. For A Cost Not To Exceed \$530,000 And To Surplus The 2009 Vac-Con Model V350LHA Purchased In 2020 (Not a project under CEQA per Article 20, Section 15378). (page 34)
2. Authorize General Manager To Extend A Professional Services Contract With San Benito Engineering & Surveying Inc. For Temporary Field Inspection Services not to exceed \$50,000 (Not a project under CEQA per Article 20, Section 15378). (page 40)
3. Authorize The General Manager To Sign A Contract With Razzolink Inc. To Allow The Limited Lease Of A Location At The Ridgmark SBR For An Internet Service Antenna As Specified. (Not a project under CEQA per Article 20, Section 15378). (page 42)

4. Considered Authorizing And Directing The President Of The Board To Sign On Behalf Of The District, The Sewer Treatment And Disposal Agreement Presented, Ratifying A Mutual Agreement Between The City Of Hollister And Sunnyslope County Water District For Sewer Treatment Extended To Only Those Parcels Identified. (page 48)
  
5. Considered Authorizing And Directing The Board President To Sign A Resolution Authorizing The General Manger To File A Financial Assistance Application With The Department Of Water Resources On Behalf Of Best Road Mutual Water Company (BRMWC). (page 60)

#### **H. STATUS REPORT**

1. Governance Committee (JP, JB) – (No Meeting)
2. Water / Wastewater Committee (JP, JB) – (Meeting Held September 27<sup>th</sup>, Water Production Update and Sewer Contract Update)
3. Finance Committee (EM, MA) – (No Meeting)
4. Policy and Procedure Committee (JP, JB)– (No Meeting)
5. Personnel Committee (DB, EM) – (No Meeting)
6. Water Resources Association of San Benito County (MA, Alt. JP) – (Meeting October 5<sup>th</sup>)

#### **I. BOARD and STAFF REPORTS**

1. Directors
2. District Counsel
3. General Manager – General Manager Update, (Oral Report)

#### **J. FUTURE AGENDA ITEMS:**

1. Willow Landing Development Agreement
2. Fairview Corners Development Agreement
3. Gavilan College Development Agreement
4. San Benito County/SSCWD – Cielo Vista Sewer Collection Agreement

## K. ADJOURNMENT

*Upon request, Sunnyslope County Water District (SSCWD) will make a reasonable effort to provide written agenda materials in appropriate alternative formats, languages or disability-related modification or accommodation, including auxiliary aids or services, to enable all individuals to participate in public meetings. SSCWD will also make a reasonable effort to provide translation services upon request. Please submit a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service as soon as possible in advance of the meeting.*

**Next Regular Board Meeting – November 21, 2023 @ 5:15 p.m., District Office**

**AGENDA DEADLINE: November 15, 2023 @ 12:00 p.m.**

## **Future Scheduled Committee Meetings**

Governance Committee – October 18<sup>th</sup>, 2023 @ 5pm

Water Resources Association of San Benito County – December 7<sup>th</sup>, 2023 @ 4pm

---

<sup>1</sup> The person speaking is requested to fill out a speaker card stating items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. A limit of three (3) minutes per speaker is requested to allow others an opportunity to comment. Board members may ask questions of the speaker, but no action may be taken, and no discussion may be held on non-agenized items raised by the public. The General Manager may refer the matter to the proper personnel for review.

<sup>2</sup> The person speaking is requested to fill out a speaker card stating their name, address, and items on which they wish to comment to be properly recognized during communications from the public and address comments to the Board of Directors. Please limit your comment to three (3) minutes. Please step up to and speak at the podium.